YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Indira Gandhi National Open University
• Name of the Head of the institution	Prof. Nageshwar Rao
• Designation	Vice Chancellor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no	011-29537707
• Mobile No:	9582326657
• Registered e-mail ID (Principal)	vc@ignou.ac.in
• Alternate Email ID	vco@ignou.ac.in
• Address	IGNOU Campus, Maidan Garhi,
• City/Town	New Delhi
• State/UT	Delhi
• Pin Code	110068
2.Institutional status	
• University:	Central
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the IQAC Co-ordinator/Director	**Prof. Manjulika Srivastava**
• Phone no. (IQAC)	**011-29573434**
• Mobile (IQAC)	**9871441324**
• Alternate e-mail address (IQAC)	**manjulika@ignou.ac.in**
• IQAC e-mail ID	**ciqa@ignou.ac.in**
3.Website address	www.ignou.ac.in
4.Website address (Web link of the AQAR (Previous Academic Year)	http://ignou.ac.in/userfiles/AQAR%202021-2022.pdf
5.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://ignou.ac.in/ignou/aboutignou/division/srd/academiccalender

6.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A++**	**3.56**	**2021**	**08/01/2021**	**07/01/2026**

7.Date of Establishment of IQAC	**17/10/2016**

8.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

9.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

10.No. of IQAC meetings held during the year	01	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• (Please upload, minutes of meetings and action taken report)	View File	
11.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

12.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Preparation of Revised Feedback Tools & Preparation of Feedback Analysis Reports. 2. Preparation of FAQs 3. Preparation of the Broad Framework for implementation of Four Year Undergraduate Programme (FYUP) 4. Documentation of Best Practices of the University 5. Development of Learning Outcome based Curriculum Framework (LOCF) documents for degree programmes

13.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
http://ignou.ac.in/userfiles/CIQA%20PLAN%20OF%20ACTION%202022-2023.pdf	http://ignou.ac.in/ignou/aboutignou/icc/ciqa/annualreport

14.Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	

Name of the statutory body	Date of meeting(s)
CIQA committee	22/02/2024

15.Whether NAAC/or any other accredited	No

body(s) visited IQAC or interacted with it to Assess the functioning?	

16.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	29/02/2024

17.Multidisciplinary / interdisciplinary

a) IGNOU is a multidisciplinary University having 21 Schools and 48 disciplines representing STEAM (http://ignou.ac.in/userfiles/STEAM.png) including a School dedicated to Interdisciplinary and Trans-disciplinary Studies; an Institute (STRIDE); Centres; Chairs; for providing holistic, inclusive, sustainable and multidisciplinary education. As envisaged in NEP 2020, the University developed its own Institutional Development Plan (http://ignou.ac.in/userfiles/IDP%202030.pdf) for the next 10 years (2020-30) outlining the short-term goals (5 years) and long-term goals (10 years) towards expanding the canvas of multidisciplinary and holistic nature of the programmes by developing and integrating courses in the areas of waste management, environmental education, climate change, sustainable development, conflict management and peace studies, agriculture, health care, law, etc. in the existing/ new programmes. The course contents will focus on communication, discussion, research, and inculcating teamwork, critical thinking, problem-solving and decision-making skills for enhancing employability.

b) UG programmes have adopted a multidisciplinary approach (
http://ignou.ac.in/userfiles/Multidisciplinary%20approch%20in%20UG%20 0programmes(2).pdf). In addition to the Core Courses, learners can opt for Elective Courses; Ability Enhancement Courses and Skill Enhancement Courses from a bouquet of courses integrating Sciences, Technology, Arts, and Mathematics. For example, learners of B.Sc. are provided with an option to choose Courses from multiple disciplines *viz*. Anthropology, Economics, Psychology, Indian and Foreign languages, Gender Studies, Commerce, Agriculture, Fashion; Environmental Studies, etc.

c) Degree programmes are embedded with flexible and innovative aspects including credit-based courses and projects. The learners enrolled in UG/PG programmes offered in disciplines of Management, Sciences, Computer Sciences, Psychology, Library Science, Social Work, Sustainable Development, Public Administration, Counselling

and Family Therapy, Food and Nutrition, Anthropology, Education, Health Sciences, Nursing, Gender Studies, Information Security, etc. have credit-based practical/fieldwork/internship/dissertation/clinical practice/project work etc. as compulsory component(s) in the areas of skill development, community engagement and service, environmental education, and value-based education.

d)The UGC Guidelines on Multiple Entry and Exit were adopted for exiting with a Certificate/Diploma/Degree in BA, B.Com, B.Sc and BCA programmes with effect from July 2022. (http://www.ignou.ac.in/userfiles/Notification%20signed%20Multiple%20 Entry%20and%20Multiple%20Exist%2024-8-2022.pdf). PG programmes (22) and UG programme (1) have multiple entry and exit provisions. For example, in BBA (Retailing) programme, learners completing one year, can exit with a Diploma in Retailing (DIR). The learner with DIR can enroll in the second year of BBA (Retailing). MA (Distance Education) programme has the provision of exit after one year with a PG Diploma in Distance Education with an option of lateral entry.

e) The University undertakes both discipline-based and systemic research in collaboration with ICSSR, UGC, DST etc. focusing on emerging societal issues. In its IDP, the University envisages promoting strong research culture. National Centre for Innovation in Distance Education (NCIDE) is (http://www.ignou.ac.in/ignou/aboutignou/icc/ncide/PSI) nurturing the learners to develop a prototype on clean/alternate energy, waste management, health care, smart transportation etc. The University is in the process of introducing the four-year UG degree programme in line with NEP 2020 wherein, the fourth year will be dedicated to multidisciplinary research.

f) The University from its inception has been providing Multidisciplinary/ interdisciplinary education to millions of learners and continues to widen its scope.

18.Academic bank of credits (ABC):

a) The University has taken several measures for implementation of ABC. A Committee constituted for the adoption and implementation of ABC has finalized the modalities. The Academic Council in its 77th meeting has adopted the UGC Gazette Notification on ABC and the recommendations of the Committee (http://ignou.ac.in/userfiles/Notification%20for%20committee%20consti tution%20to%20draft%20a%20comprehensive%20policy%20on%20the%20credit

%20transfer(1).pdf). Nodal Officers from the Divisions concerned (SED, SRD, RSD and Computer) have been appointed for implementation of ABC. It has launched a campaign for creating awareness about ABC among the learners through its Regional Centres. (http://www.ignou.ac.in/userfiles/144%20(Emergent)%20BOM%20Minutes.pdf p.1).

b)The University has registered on the ABC Portal. ABC IDs for over 20 lakh IGNOU students have been created. The students are encouraged to avail the transfer of credits available in the ABC. For example, the University offers Course-wise Registration and Certification and the credits earned are accumulated in the ABC (http://www.ignou.ac.in/userfiles/Common-Prospectus-English.pdf p.22). The credits can be redeemed by the learners for another programme of a similar level. The University has also implemented the Multiple Entry and Exit Scheme of the UGC in different programmes. For example, a learner can take an exit from a Master's Degree programme with a PG Diploma and subsequently resume the programme by taking lateral entry.

c)IGNOU has in international presence in 15 countries through its 26 Overseas Study Centres (OSCs). In the last two years, the University has established six OSCs *viz.* Guyana Online Academy of Learning (GOAL) in Guyana; Open Minds International, Clascma International Education & Research Centre and PMC Academy Private Limited in Singapore; UniGrad Education Center in Bahrain; and Wisdom Educational Consultant in UAE. The MoAs have been renewed with the existing OSCs. The number of programmes offered by Overseas Study Centres has increased from 55 to 154 with a cumulative enrolment of 5,886. The number of programmes on offer to Foreign Students Residing in India (FSRI) has increased from 59 to 224 during the period of assessment. The University has signed an MoU with TCIL for offering 51 online programmes in 19 African Countries under the e-VidyaBharati and e-Aarogya Bharati (e-VBAB) Network Project of Ministry of External Affairs, GoI in June, 2022 and 1,546 students have submitted their forms. The University has started offering 38 online programmes overseas under a Scheme of Overseas Facilitator for promoting online programmes globally and 12 existing OSCs have given their consent to become Overseas Facilitators.

d) In-house faculty of the concerned School conceptualizes a Programme and prepares a Concept Note for the proposed academic programme. The Expert Committee (comprising eminent experts from the field, including internal faculty) recommended by the School Board of Studies, is involved in the curriculum design and development of

the proposed programme. The programme structure is placed before the Academic Council for its approval. Thereafter, internal faculty coordinates the various Courses and prepares course material including MOOCs and OERs; and finalizes tools of formative and summative evaluation as per IGNOU's Standards for Achieving Excellence in Design, Development and Delivery of ODL (http://www.ignou.ac.in/userfiles/Notification%20on%20Standards%20of%20Excellence%20in%20ODL_September%202019.pdf).

e) The University has introduced Course-wise Registration and Certification Scheme to facilitate the ABC.

19.Skill development:

a) IGNOU and MSDE signed an MoU for providing higher education to trainees with 10+2 qualification, attached to 32 National Skill Training Institutes, 3000+ ITIs, 500 PMKK and 300 JSS which will serve as Registration Centres, Examination Centres and Work Centres for admission into IGNOU's 41 academic programmes at various levels (19 Bachelor's, 3 Diploma and 19 Certificate). IGNOU will offer a specially-designed 120-credit skill-based Bachelor's Degree Programme for the Defence personnel with a provision of 50% credit transfer of the skill education/training imparted to them during their service.

b) IGNOU has an exclusive School of Vocational Education and Training which offers vocational education programmes *viz.* MA (Entrepreneurship), M.Sc. (Information Security), PG and Advance Diploma, PG Diplomas in Pharmaceutical Sales Management; and Information Security, Advanced Certificate in Information Security, BA (Vocational Studies) Micro, Small and Medium Enterprises, Diplomas (Modern Office Practice; BPO Finance & Accounting); Certificates (Fashion Design; Communication and IT Skills). Other Schools like Agriculture, Tourism, Engineering & Technology, Performing and Visual Arts, Social Work etc. are also offering ODL programmes imparting skills in their respective areas. All the UG degree programmes are embedded with a component of vocational education in the form of Skill Enhancement Courses.

C) IGNOU is offering Programmes in Gandhian and Peace Studies to inculcate Gandhi's views and values and diploma and certificate programmes in Value Education. All the UG and PG programmes have embedded component of human values in the curriculum. Through Facebook and YouTube live, human values are disseminated through weekly lecture series under Azadi ka Amrit Mahotsav. It organizes

and ensures participation of stakeholders in celebrating the National festivals (Gandhi Jayanti), birth anniversaries of eminent personalities (BR Ambedkar, Sardar Patel, Swami Vivekanada etc.), important days (Voter's Day, Constitution Day etc.) with great fervor at its Headquarters and Regional Centres which are broadcasted through GyanDarshan and GyanVani.

D) The institution's efforts to:

1. Design a credit structure to ensure that all students take at least one vocational course before graduating.
2. Engaging the services of <u>Industry veterans and Master Crafts persons</u> to provide vocational skills and overcome gaps vis-à-vis trained faculty provisions.
3. To offer vocational education in ODL/blended/on-campus modular modes to Learners.
4. NSDC association to facilitate all this by creating a unified platform to manage learner enrolment (students and workers), skill mapping, and certification.
5. Skilling courses are planned to be offered to students through online and/or distance mode

1. To earn Bachelor's Degree, it is mandatory to opt for two courses of 4-credit each of Skill Enhancement Courses.
2. Thirty one UG and PG programmes have the components of internship/project/research/dissertation/fieldwork/practical under the supervision of industry veterans and master crafts persons (approved academic counselors).
3. Through various Schools many vocational and skill based programmes at UG/PG levels are offered. IGNOU imparts skills to its learners in collaboration with Ministry (MSME, MSDE, MOHFW, MLE etc), organizations (ITI, PMKK, JSS etc), industry (RAI) and partner institutions (universities and colleges).
4. The University has prepared a draft document for the 4-year UG Degree as per NEP 2020.
5. Skill-based courses are offered through ODL mode in all the Bachelor Degree Programmes; some are offered in online mode; MOOCs are offered through SWAYAM.

e) Good practice/s of the institution pertaining to the Skill development in view of NEP 2020.

- Under the SANKALP Project, training content for a "Certificate in SANKALP" programme (16-credit) has been developed by IGNOU as knowledge partner.
- Bachelor in Business Administration (Service Management)

imparts education and gives opportunity to gain practical experience (work experience certificate) and earn (stipend).
- Bachelor of Business Administration (Retailing) (BBARIL) has internship and on-job Training.

20.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

a) IGNOU has launched academic programmes for promoting the Indian Knowledge System (IKS) such as MA (Jyotish; Folklore and cultural Studies; Vedic Studies; Sanskrit; Hindi; Urdu; Drawing and Painting), Diplomas/ Certificates (Tribal Studies; Yoga; Theatre Arts; Hindustani Music; Karnatak Music; Bharatanatyam; and Folklore and Cultural Studies) and Stand-alone courses(Kashmiri, Nepali and Meitei Lon). Indian language courses in Hindi, Sanskrit, English, Urdu, Malayalam, Gujarati, Odia, Punjabi, Tamil, Telugu, Kannada, Marathi, Bengali, Assamese, Bhojpuri, Kashmiri, Nepali and Meitei Lon (Manipuri) are available to UG students. Centre for Modern Indian Languages promotes Indian Languages through different activities (webinars, books, journals, translation of SLMs etc.). A Sindhi Chair in collaboration with the National Council for Promotion of Sindhi Language (NCPSL) has been established for study and research in Sindhi Language and Culture. Employment-orientated programmes are offered in regional languages in addition to English and Hindi such as Certificate in Food and Nutrition (Assamese, Punjabi, Gujarati, Marathi, Tamil, Malayalam, Kannada, Telugu and Urdu); Diploma in Early Childhood Education (Tamil); Diploma in DairyTechnology (Telugu); Certificate in Poultry Farming (Mizo and Telugu); Saral Sanskrit Bodhcourse - ODL and online (Hindi, Sanskrit, English).
b) IGNOU has:
STRIDE: for undertaking professional development of the teaching and non-teaching staff.
Hindi Cell: for the implementation of the Official language policy of the Government; provides inputs/help to increase the use of Hindi in day-to-day work; arranges HindiPragyaandPrabodhclasses for non-Hindi speaking staff; translates office orders/memoranda/circulars/press releases/forms and organises awareness campaigns for the use of Hindi in the office.
c) and Hindi. Learners are allowed to write their examinations in Hindi and regional languages.
Online Live classes have been conducted in 13 Indian languages(Assamese, Bengali, English, Gujarati, Hindi, Kannada, Malayalam, Marathi, Odia, Punjabi, Tamil, Telugu, and Urdu)on SWAYAM PRABHA Channels since January 2022 by IGNOURegional Centres for BA learners (1700 sessions conducted).

A Centre for Modern Indian Languages has the mandate of promoting Indian Languages. Stand-alone courses are offered in Kashmiri, Nepali and Meitei Lon to promote Indian languages, arts and culture. The UG students have the choice of 17 Indian languages to choose from (Hindi, Sanskrit, Urdu, Malayalam, Gujarati, Odia, Punjabi, Tamil, Telugu, Kannada, Marathi, Bengali, Assamese, Bhojpuri, Kashmiri, Nepali and Meitei Lon).

A few programmes are offered on Indian ancient traditional knowledge (MA - Jyotish; Vedic Studies; Sanskrit; Certificate in Tribal Studies; Yoga).

Diplomas/certificate programmes are offered in TheatreArts; Hindustani Music; Karnatak Music; Bharatnatyam; and and Folklore and Cultural Studies and MA (Folklore and CulturalStudies; Drawing and Painting).

A committee has been constituted to enhance interaction and promote mutual understanding between people of different States/UTs for the promotion of Indian culture and tradition.

IGNOU is the first University to offer a compulsory course for undergraduate learners under the Ek Bharat Shreshtha Bhara initiative.

IGNOU's academic programme development forms have integrated IKS as an essential component for academic programme development.

21.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

a) The University has made definite efforts to design and disseminate the Learning Outcome-based Curriculum Framework(LOCF) comprising Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) for all academic programmes. The attainment of POs, PSOs, and COs are integrated into the assessment process as outlined in the concept mapping of the PG and UG Degree; PG Diploma; Diploma and Certificate programmes.
(
http://www.ignou.ac.in/userfiles/LOCF%20%20document%20%2013th%20Dec%202019.pdf). As mentioned in the NHEQF document, the LOCF of
The university's Degree programmes outline the expected graduate attributes, PLOs/CLOs on the basis of the curriculum design; and assessment methods/ procedures to assess the achievement of the listed attributes by the learners.

b) Keeping pace with the emerging ethos of institutionalizing an outcome-oriented higher education system and enhancing the employability of graduates, the University constituted a committee to develop a sample structure for 4-year UG and one-year PG Degree programme in compliance with the latest guidelines of UGC, namely National Higher Education Qualifications Framework(draft) (https://www.ugc.ac.in/pdfnews/2142241_NHEQF-Draft.pdf). The

Committee was also entrusted with the task of revising the existing Programme Proposal Form and the Programme Development Form to include the detailed LOCF component as proposed in the aforementioned UGC document. The LOCF of all the UG and PG Degree programmes on offer has been prepared accordingly. FacultyDevelopment Programmes (FDPs) on Learning Outcomes based Curriculum Framework are being organized from time to time. The major focus of the feedback tools(http://ignou.ac.in/ignou/aboutignou/icc/ciqa/forms) prepared for the academic year 2021-22 was on outcome-based teaching and learning practices developed for major stakeholders namely teachers, learners, subject experts, academic counsellors, alumni and employers. Outcome-based education is also reflected in the feedback reports(http://ignou.ac.in/ignou/aboutignou/icc/ciqa/forms).
c)The University has developed a Programme Learning Outcomes Framework on the lines of the Draft of the National Higher Education Qualifications Framework circulated by the UGC. The framework addresses different expected outcomes of the academic programmes which include among others development of knowledge, skills and their application; constitutional obligations; promotion of humanistic, ethical and moral values; and enhancement of employability and entrepreneurship skills.

22.Distance education/online education:

a) The MSDE has identified IGNOU as a partner institute for the implementation of the Skill Acquisition and Knowledge Awareness for Livelihood Promotion (SANKALP) project. IGNOU uses the the infrastructure of ITIs, Jan Shikshan Sansthan for skill development and vertical mobility of the ITI learners into IGNOU degree programmes. The University is planning to offer a Skill-based Bachelor Degree programme for Defence Forces personnel. The university has initiated the integration of vocational education into higher education in sync with the NHEQF. The University has submitted its proposal for Dual Recognition of IGNOU as an Assessor and awarding body for all skill-based programmes/courses with NCVET, signed MoU/MoC/MoAs with various ministries/Government Organizations/Industry/Skill Councils(ASCI, FICSI) for the development and delivery of programmes.IGNOU has a dedicated School of Vocational Education and Training which aims to meet the vocational and technical requirements of learners at different levels. The University through its Schools of Studies is offering Certificate/Diploma programmes in different vocational areas.
b) The University has been integrating multiple tools (video, audio, live radio and television sessions) in its programmes through its Electronic Media Production Centre (EMPC). Through its dedicated

Center for Online Education (COE), the University is offering 41 online programmes leading to Certificate, Diploma, Bachelor's and Master's degrees. The University is the national coordinator for SWAYAM to offer Certificate/Diploma level courses and the National Coordinator of four SWAYAM PRABHA channels. The university has digitized the SLMs of all programmes which are available on its e-Gyankosh portal (eRepository), and IGNOU e-Content App (Playstore). Academic counselling is provided to learners enrolled using online mode by Regional Centres, LearnerSupport Centres and Headquarters. A Web-Enabled Academic Support(WEAS), an interactive one-stop portal for different programmes has been created to provide academic support to learners. An in-house Automation system for Question Papers (QPs) Bank, Printing, and Delivery of QPs at the IGNOU Examination Centres has been implemented. An Online Assignment Monitoring System (OAMS) has been put in place for all the programmes. Viva-voce; pre-submission, credit seminar and viva-voice for different programmes are being conducted through online mode. Apart from the aboveUniversity makes use of robust social media platforms Facebook, Twitter and Instagram for teaching-learning activities and promotional measures. The University has adopted the recommendations of NEP 2020 with respect to adopting holistic, multidisciplinary and interdisciplinary approaches in its programmes, multiple entry and exit approach and Academic Bank of Credits, pursuing academic programmes simultaneously, course-wise registration and modular approach to programmes. In July 2021, 122 SWAYAM's MOOCs were offered, some of which have been adopted by various universities Credit-Transfer and inclusion in their syllabus. As the national coordinator of SWAYAM, IGNOU undertook the coordination of translation work of 16 SWAYAM Courses in eight languages(Bengali, Gujarati, Hindi, Kannada, Malayalam, Marathi, Tamil and Telugu). IGNOU facilitated the SWAYAM PRABHA Live Sessions in 13 regional languages for IGNOU learners since January 2022. IGNOU online programmes are offered to Guyana learners through IGNOU-Guyana Online Academy of Learning (GOAL) sponsored by the Guyana government.

Extended Profile	
1.Programme	
1.1 Number of programmes offered during the year:	**114**
1.2 Number of programmes offered during the year, Please provide consolidated number of Programs offered during the year without repeat count, including the programmes that are dropped)	**114**
1.3 Number of learners admitted afresh in first-year during the year	**618198**
1.4 Number of learners enrolled during the year	**1207194**
1.5 Number of courses offered by the institution across all programs during the year	**1737**
1.6 Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)	**1737**
2.Student	
2.1Number of graduating students during the year	**217002**
2.2 Number of enrolled learners in the preceding academic year registered for term end examination	**427670**
2.3 Number of registered learners in the preceding academic year appeared for term end examination	**260118**
2.4 Number of learners in the preceding academic year passed in the term end examination	**252575**

3.Institution	
4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	**39514.22**
4.Teacher	
5.1 Number of sanctioned posts for the year:	**784**
5.2 Number of full-time teachers during the year:	**288**
5.3 Number of other academics in position against the sanctioned posts	**192**
5.4 Number of Full time Academic consultants employed	**18**
5.5 Total number of full time teachers worked in the institution during the year (Please include the teachers who left / joined the institution during the assessment period without repeat counts:	**303**
5.6 Total number of other academics worked in the institution during the year (Please include the other academics who left / joined the institution during the assessment period without repeat counts	**204**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning Design and Development

1.1.1 - Relevance of curricula planned, designed and developed/adopted

The University offers learner-centric educational programmes for general and professional fields. The aim is to impart high-quality education, knowledge, and skill to the learners by integrating contemporary issues and research, relevant resources, and perspectives in various subject areas that can cater to the local,

regional, national, and global needs of the learners. Experts of national and international eminence design the programme structure and content of curricula. The course content is futuristic and incorporates the regional and local needs reflected in the Programme and Learning Outcomes. The learning outcomes are articulated programme-wise and course-wise in all domains of learning, viz. cognitive, affective, and psychomotor in compliance with the norms of Regulatory Bodies such as UGC, AICTE, NCTE, RCI, NCI (http://www.ignou.ac.in/ignou/aboutignou/icc/ciqa/conceptmap).

Apart from the flexible education programmes in basic areas of knowledge such as the UG and PG programmes in Sciences, Social Sciences, Commerce, Management, Computer Science, Library Science, Rural Development, Social Work, Home Science, Mathematics, Nursing, Education, etc. The University also offers Programmes in niche areas such as Gender Studies, Food Safety and Quality Management, Sustainability Science, Environmental Studies, Information Security, Entrepreneurship, etc. catering to the interdisciplinary outreach and the skill requirements of the workforce (http://www.ignou.ac.in/userfiles/Common-Prospectus-English.pdf).

File Description	Documents
Curricula implemented by the University	http://www.ignou.ac.in/userfiles/RELEVANCE%20OF%20IGNOU%E2%80%99S%20PROGRAMMES(2).pdf
Mapping of curricula to Programme Outcomes	http://ignou.ac.in/ignou/aboutignou/icc/ciqa/conceptmap
Outcome analysis of Programme Specific Learning Outcomes and Course Learning Outcomes	http://ignou.ac.in/ignou/aboutignou/icc/ciqa/LOCF
Minutes of the relevant BoS/ School Board / Academic Council	http://ignou.ac.in/ignou/aboutignou/division/acd/Minutesofac
Any other relevant information	http://rcbangalore.ignou.ac.in/Ignou-RC-Bangalore/userfiles/file/Common-Prospectus-July%202022.pdf

1.1.2 - New Programmes introduced - Percentage of programmes newly introduced by the institution during the year

20.18

1.1.2.1 - Number of new programmes introduced during the year

23

File Description	Documents
Minutes of relevant Academic Council/ School Board /BoS meetings	View File
Details of the Curricula/Syllabi of the new programmes during the year	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

1.1.3 - Revision of Programmes - Percentage of Programmes revised during the year

1.75

1.1.3.1 - Total number of Programmes revised during the year

2

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Details of the revised Curricula/Syllabi of the programmes during the year	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

1.1.4 - Courses being offered as MOOCs or using OERs. - Percentage of courses being offered as MOOCs or using OERs to supplement the existing courses (data for the preceding academic year)

10.15

1.1.4.1 - Number of courses being offered as MOOCs or using OERs to supplement the existing courses (data for the preceding academic year)

176

File Description	Documents
Web-link to the list of MOOCs approved	https://swayam.gov.in/nc_details/IGNOU
Curriculum/ Syllabus of the courses being offered as MOOCs or using OERs	View File
Minutes of the Boards of Studies/ School Boards/ Academic Council meetings for approvals of these courses	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

1.1.5 - Electronic media and other digital components in the curriculum - Percentage of the Courses on offer that have incorporated electronic/digital media and other digital components in their curriculum delivery during the year

69.1

1.1.5.1 - Total number of the Courses on offer have incorporated electronic/ digital media and other digital components in their curriculum during the year

1201

File Description	Documents
Details of Programmes incorporating electronic media and other digital components offered during the year	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Programmes being adopted/adapted by other HEIs - Percentage of programmes adopted/adapted by other HEIs through formal MOU during the year

0

1.2.1.1 - Number of programmes adopted/adapted by other HEIs during the year

0

File Description	Documents
MOU for programmes adopted/adapted by other HEIs	**No File Uploaded**
Details of Programme	**No File Uploaded**
As per Data Template	View File
Any other relevant information	**No File Uploaded**

1.2.2 - Implementation of CBCS / ECS - Percentage of Programmes (UG/PG) in which Choice Based Credit System CBCS/ Elective Course System (ECS) has been implemented (Data of the latest completed academic year)

37.72

1.2.2.1 - Number of Programmes (UG/PG) in which Choice Based Credit System CBCS/ Elective Course System (ECS) has been implemented (Data of the latest completed academic year)

43

File Description	Documents
Minutes of relevant Academic Council/BoS/ School Board meetings for implementation of CBCS	View File
As per Data Template	View File
Any other relevant information	View File

1.2.3 - Enabling provision for lateral entry for learners - Percentage of learners admitted in the Institution through lateral entry during the year

5.18

1.2.3.1 - Number of admitted strength in programs where lateral entry is provisioned

4710

File Description	Documents
Credit transfer policy	View File
List of programmes having provision for lateral entry	View File
As per Data Template	View File
Any other relevant information	**No File Uploaded**

1.2.4 - Enabling provision for modular approach Provision for modular approach for flexible exit to the learners

The University has embedded the modular approach in its pedagogical design, consistent with its Objects given in the First Schedule (IGNOU Act, 1985, p. 14) " … to provide an innovative system of university level education, flexible and open, with regard to methods and pace of learning, combination of courses, eligibility for enrolment, age of entry, conduct of examination and operation of the programmes…" (http://www.ignou.ac.in/userfiles/IGNOU_ACT(Amended %20till%2024_09_19).pdf).

As per the University policy, the degree programmes are designed in modular approach having flexible course combinations and provision for course-wise registration with facility for exit depending on the learners (http://ignou.ac.in/ignou/aboutignou/division/srd/modularapproch).

The University has adopted the UGC Guidelines for Multiple Entry and Exit in Academic Programmes offered in HEIs and also notified the modalities for facilitating students in multiple entry and exit (24th August, 2022). Multiple Entry and Exit provisions have been notified for BAG, BSCG, BCOMG and BCA programmes.

There are also 35 programmes with a facility to pre-exit: 31 Master's degree programmes and four Bachelor's degree programmes (Academic Year 2022-2023). There are 13 Master degree programmes and four Bachelor's degree programmes have the provision for lateral entry.

File Description	Documents
The list of Programmes having modular approach with flexible exit options for the learners	http://ignou.ac.in/userfiles/List%20of%20Modular%20Programmes.pdf
Any other relevant information	http://ignou.ac.in/ignou/aboutignou/division/srd/modularapproch

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues Institution integrates crosscutting issues relevant to Gender, Environment and Sustainability Human Values, Emerging Demographic changes and Professional Ethics in the curricula

As per NEP 2020 and SDGs, the University is following a multidisciplinary approach focusing on issues of human values,

sustainability, environment sensitivity, demographic change and gender to develop academic curriculum. Elective and Foundation courses are value-based, aimed at imparting human values and professional ethics in education under the disciplines of gender, management and interdisciplinary studies. Ability Enhancement Courses (AECC) are intend to sensitize learners on environmental challenges, demographic changes, and gender issues. These courses also equip the learners with skills pertaining to communication, planning and leadership which will enable them to devise sustainable solutions to global crisis (Environmental studies, Business environment, Business Ethics, Urban Environment, Developing leadership Competence, etc.). Skill Enhancement Courses (SECs) build specific skills in applied areas of life (Urban Planning, Professional Ethics, Corporate Social Responsibility, Organization and Leadership).

The University offers various Programmes comprising courses that impart value-based education. The Courses of Programmes like Master of Business Administration (Operation Management), Master of Business Administration (Financial Management), Master of Business Administration (Marketing Management), M.Sc. (Environmental Studies), MA (Women's and Gender Studies), MA (Gender and Development Studies), Master of Social Work, MA (Gandhi Peace Studies), MA (Urban Studies), MA (Sustainability Science), MA (Environmental Sciences), Master of Social Work (Counselling) cover areas of human resource management, financial management, sustainable development, environmental sensitivity, urban ecosystem, resource planning and global climate change and focus exclusively on Gender, Social Justice, Environment and Sustainable Development, Occupational Health and Climate Change.

File Description	Documents
List of courses that integrate crosscutting issues mentioned above	http://www.ignou.ac.in/userfiles/CURRICULUM%20ENRICHMENT%20COURSES%20ACD.pdf
Description of the courses which address Gender, Environment and Sustainability, Human Values, Emerging Demographic changes and Professional Ethics in the Curricula	http://www.ignou.ac.in/userfiles/CURRICULUM%20ENRICHMENT%20COURSES%20ACD.pdf
Any other relevant information	Nil

1.3.2 - Awareness/ soft skills / life skills/value-added courses etc., on offer

1.3.2.1 - Number of Value-added courses imparting life skills and soft skills being offered by the Institution during the year

539

File Description	Documents
Brochure relating to the listed courses	View File
Course content of the Value-added courses	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

1.3.3 - Learners undertaking fieldwork / projects / internships etc. - Percentage of learners undertaking field work / projects / internships leading to submission of dissertation / Reports

100

1.3.3.1 - Number of learners undertaking field work / projects / internships leading to submission of dissertation / Reports (data for the latest completed academic year)

193574

File Description	Documents
Link to Programme structure(s)	http://ignou.ac.in//userfiles/Common-Prospectus-English.pdf
Handbook/Manual for field work/ projects / internships.	View File
List of learners enrolled in Programme involving field work/ projects / internships etc.	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

1.3.4 - Courses on employability/ entrepreneurship/ skill development - Percentage of courses on offer has focus on employability/ entrepreneurship/ skill development during the year

23.64

1.3.4.1 - Number of courses having focus on employability/ entrepreneurship/ skill development during the year

410	

File Description	Documents
Link to programme structure and syllabus of such courses having focus on Employability/ Entrepreneurship/ Skill development	http://www.ignou.ac.in/userfiles/Courses%20having%20Employability.pdf
As per Data Template	View File
Any other relevant information	No File Uploaded

1.4 - Feedback System

1.4.1 - Feedback for design and review of curriculum Mechanism is in place for obtaining structured feedback on curricula/syllabi from various stakeholders Structured feedback has been designed for review of curriculum/syllabus for the preceding academic year 1) Learners 2) Teachers and other Academics 3) Academic Counsellors 4) External Subject Experts 5) Employers 6) Alumni	A. Any 4 or more of the above

File Description	Documents
20 sample filled in Feedback forms in each category opted for the metrics	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

1.4.2 - Action on feedback (feedback collection, analysis and action taken) Mechanism is in place for analyzing the Feedback obtained from stake holders on curriculum/syllabus for the preceding academic year	A. Feedback collected, analyzed and action taken on feedback and such documents are made available on the institutional website

File Description	Documents
Stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council/ Syndicate/ Board of Management	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Learner Enrollment

2.1.1 - Average variation in enrolment of learners in the Institution during the year

-332564

File Description	Documents
Total enrollment data during the year authenticated by Registrar of the University	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

2.1.2 - Efforts for reaching the unreached Efforts undertaken by the Institution for reaching out to the persons who do not have access to higher education

- **Regional Centres undertook special drives for motivating potential learners from marginalized communities and creating awareness about the academic programmes and their job potential.**
- **Established Special Learner Support Centres (SLSCs) for catering to the needs of the SC, ST, Jail inmates, women, transgender, and persons with disabilities (http://www.ignou.ac.in/ignou/aboutignou/division/rsd/eru).**
- **Fee reimbursement/fee exemption to learners from SC/ST category under the Direct Benefit Transfer Scheme - SCSP & TSP Plan; (http://www.ignou.ac.in/ignou/aboutignou/division/pdd/notification)**
- **Focused attention to the educational development of the North-Eastern Region by establishing nine Regional Centres and providing support services through a network of 153 LSCs (http://www.ignou.ac.in/ignou/aboutignou/division/rsd/EDNERU)**

- **Adoption of 152 Villages for the upliftment of rural communities as part of 'Unnat Bharat Abhiyan' (http://www.ignou.ac.in/ignou/aboutignou/division/rsd/activities/detail/206).**
- **Access to study materials and multi-media resources of the University in remote and tribal areas through its digital repository and other media (https://egyankosh.ac.in/)**
- **All 57 Regional Centres have social media networks like YouTube (https://www.youtube.com/channel/UC1Dlpdo414DaHQwAFdoaffQ), Facebook page – (https://www.facebook.com/ignouvns), and Twitter account (https://twitter.com/ignourc).**

File Description	Documents
Documents on efforts taken for reaching the unreached	http://ignou.ac.in/ignou/aboutignou/division/rsd/eru
Any other relevant information	http://www.ignou.ac.in/ignou/aboutignou/division/rsd/eru

2.2 - Catering to Learner Diversity

2.2.1 - Catering to rural population - Percentage of learners enrolled from rural areas during the year

51.84

2.2.1.1 - Total number of learners enrolled from rural areas during the year

618199

File Description	Documents
Number of rural learners authenticated by Registrar of the University	View File
As per Data Template	View File
Any other relevant information	**No File Uploaded**

2.2.2 - Reaching out to learners from socially backward categories - Percentage of learners enrolled across different socially backward categories during the year

46.68

2.2.2.1 - Number of learners admitted against SC/ST/OBC and other reserved categories as per GOI norms

228584

File Description	Documents
Number of SC, ST and OBC learners authenticated by Registrar of the University	View File
As per Data Template	View File
Any other relevant information	**No File Uploaded**

2.2.3 - Reaching out to Persons with Disabilities (PwD) - Percentage of PwD learners enrolled during the year

0.59

2.2.3.1 - Number of learners enrolled from Divyangjans categories during the year

3662

File Description	Documents
Number of PwD learners authenticated by Registrar of the University	View File
As per Data Template	View File
Document submitted by the Institution to a Government agency giving this information	View File
Any other relevant information	**No File Uploaded**

2.2.4 - Reaching out to women / Transgender learners -Percentage of Women learners enrolled during the year

47.96

2.2.4.1 - Total number of Women / Transgender learners enrolled from during the year

296499

File Description	Documents
Number of Women / transgender learners authenticated by Registrar of the University	View File
As per Data Template	View File
Any other relevant information	**No File Uploaded**

2.2.5 - Reaching out to employed persons - Percentage of the employed learners who are enrolled during the year

`19.92`

2.2.5.1 - Number of employed learners (including self employed) enrolled during the year

`123192`

File Description	Documents
Number of employed learners authenticated by Registrar of the University	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

2.2.6 - Learners from Special Target Group: prison inmates - Average number of prison inmates enrolled as learners during the year

`199`

2.2.6.1 - Number of prison inmates enrolled as learners during the year

`199`

File Description	Documents
As per Data Template	View File
Any other relevant information	No File Uploaded
Number of prisoners enrolled authenticated by Registrar of the University	View File

2.2.7 - Learners from Defense and Security Forces - Average number of persons from Defense and Security Forces background namely: Defense / Security Personnel, Ex Service men/ War widows enrolled as learners during the year

`9419`

2.2.7.1 - Number of persons from Defense and Security Forces background namely: Defiance / Security Personnel, Ex Service men/ War widows enrolled as learners during the year

`9419`

File Description	Documents
Number of learners from defense/security background authenticated by Registrar of the University	View File
As per Data Template	View File
Any other relevant information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Development of Self-Learning Material (SLM) in Print

The quality self-learning material (SLM) being the mainstay in ODL System, the University has consistently maintained the quality of the SLM through integration of technology and innovation. The preparation of SLM undergoes a rigorous systemic procedure through filling up of Programme Proposal Form, Programme Project Report, Programme Development Form, and Programme Launch Form for quality control which is approved by statutory bodies. (http://ignou.ac.in/ignou/aboutignou/division/pdd/phaseforms)

In preparing the SLM, the University's house style is adhered to. (http://www.ignou.ac.in/ignou/aboutignou/icc/stride/traning-materials). The SLM is prepared based on need assessment, vision and mission, socioeconomic relevance, expected learning outcomes, and target group. The Programme Expert Committeeincludes external experts from the area helps in designing the curriculum. Internal faculty coordinates the development of the courses by both internal and external experts. Units undergo three types of editing viz. content, language, and format editing which is done by in-house faculty and external subject experts.

IGNOU has standardized the SLM (print) based on the "credit system" as per UGC (ODL) Regulations, 2020. A Modular approach is followed in the development of SLM.

File Description	Documents
Policy document on SLM	http://www.ignou.ac.in/userfiles/Guidelines%20on%20Approval%20&%20Launch%20of%20Academic%20Programmes.pdf
Any other relevant information	http://www.ignou.ac.in/userfiles/New%20Guidelines(2).pdf

2.3.2 - Use of Radio for providing instruction - Percentage of programmes where radio has been used for providing instruction in the latest completed academic year

59.65

2.3.2.1 - Number of programmes where radio has been used for providing instruction in the latest completed academic year

68

File Description	Documents
Proof of radio broadcasting with schedules of the programs	View File
Schedules of the above activities	View File
As per Data template	View File
Any other relevant information	No File Uploaded

2.3.3 - Use of telecast / webcast for providing instruction - Percentage of programmes where telecast / webcast (TV broadcast, teleconferencing, web conferencing / webinars, etc) for providing instructions in the latest completed academic year

47.37

2.3.3.1 - Number of programmes where telecast / webcast (TV broadcast, teleconferencing, web conferencing / webinars, etc) for providing instructions in the latest completed academic year

54

File Description	Documents
Proof of tele- broadcasting with schedules of the programs	View File
Schedules of the above activities	View File
As per the data template	View File
Any other relevant information	No File Uploaded

2.3.4 - Availability of digitized SLMs for the learners - Percentage of programs having access to online SLMs

100

2.3.4.1 - Number of learning material of the Institution digitized and the SLMs uploaded on the website / Online Repository/ e-content app / LMS for their availability to the learners during the year

19861

File Description	Documents
Links to Digital repository of SLMs	https://egyankosh.ac.in/
Any other relevant information	No File Uploaded
Data template in Section B	View File

2.3.5 - Institutional Mechanism to provide academic counseling support An Institutional mechanism is in place to provide academic counselling support to learners enrolled in different programs including strategies for learner participation and engagement as well as development of required competencies and skills

Theory and practical counselling sessions are organized at the LSCs and RCs and counselling schedules approved by the Regional Centre concerned are uploaded on RC's website. In the academic year 2022-2023, a total 96,485 sessions were organized which include Theory and Practical counselling sessions.

IGNOU HQs has dedicated 24x7 educational TV channels i.e. GyanDarshan, 4 SWAYAM PRABHA channels, FM radio channel GyanVani and internet radio service GyanDhara, podcasts, Social Media for providing academic counselling services. During 2022-23, GyanDarshan transmitted a total 8760 hours programmes out of which 7758 hours of recorded programmes and 1002 hours of teleconference sessions. Similarly, GyanVani transmitted a total of 4745 hours and 786 Interactive Radio Counselling (IRC) Sessions.

IGNOU also provides web-based academic support to its learners through Web Enabled a Academic Support (WEAS) platform. During the academic year 2022-23, 16 new programmes were added in WEAS platform.

To ensure learner participation and engagement, Induction Meetings for fresh learners are organized at every LSC. During the academic year 2022-23, a total of 1326 induction meetings were conducted.

Counselling sessions were also transmitted through the SWAYAM PRABHA channels which include live counseling sessions in mother tongue (13 languages including English).

File Description	Documents
Schedules of different counseling activities	http://www.ignou.ac.in/userfiles/ACFrOgCBvxh G73k3zof5CD1j6noyIfu2mx5bGyIhJjyuLnsCqBc9ovV fvNvApAlpzO-HyeglzP6swQenThuW41pL4rvFzsbLrBI NynpARoHK-eBlwbVf_frlfTwdWsFEt- yxyGCk87KMYRCp0uCB(1).pdf
Report of academic Counseling sessions	http://ignou.ac.in/ignou/aboutignou/division /rsd/montlymonitoringreport
Any other relevant information	http://ignou.ac.in/ignou/aboutignou/icc/coe/ swayamprabha

2.4 - Teachers and other Academics- Profile and Quality

2.4.1 - Full-time teachers and other academics in positions – Percentage of the sanctioned posts occupied by full-time teachers and other academics respectively during the year

61.22

2.4.2 - Full-time teachers and other academics with Ph.D. - Percentage of full-time teachers and other academics with Ph.D. degree

94.38

2.4.2.1 - Number of full-time teachers and other academics with Ph.D. degree

453

File Description	Documents
Number of teachers and other academics with PhD	View File
As per the Data Template	View File
Any other relevant information	No File Uploaded

2.4.3 - Programmes on offer through Collaboration - Programmes offered which are developed through collaboration with Government / other agencies

42

2.4.3.1 - Number of Programmes offered which are developed through collaboration with Government / other agencies during the year

42

File Description	Documents
Copies of MoUs with other agencies	View File
Minutes of relevant Academic Council/BoS/ School Board meetings	View File
As per Data Template	View File
Any other relevant information	**No File Uploaded**

2.4.4 - Percentage of in-house faculty involved in design and development of SLMs during the year

56.60

2.4.4.1 - Number of in-house faculty involved in design and development of SLMs during the year

163

File Description	Documents
Minutes of relevant Academic Council/BoS/ School Board meetings	View File
Credit page of Blocks/ Courses	View File
As per Data Template	View File
Any other relevant information	**No File Uploaded**

2.4.5 - Recognition earned by full time teachers and other academics

2.4.5.1 - Number of full time teachers who received awards, fellowships, recognition etc. from state /national /international level, Government recognized bodies during the year

12

File Description	Documents
Scanned copies of award/ appointment letters	View File
As per Data Template	View File
Any other relevant information	View File

2.4.6 - Learner : Academic Counselor ratio

2.4.6.1 - Number of empanelled Academic Counselors for the latest completed academic year:

37128

File Description	Documents
Number of Academic Counsellors with details of total teaching experience for the preceding academic year	[View File](#)
As per Data Template	[View File](#)
Any other relevant information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Process of conduct of Term-end examination Process of conduct of Term End Examination and efforts done for fair and smooth conduct of the examination

Process of conduct of Term End Examination

- **June (2021) and December (2021) Term-end Examinations (TEE) were conducted in September 2021 and February 2022, due to the pandemic guidelines.**
- **'IGNOU Students Management System' was used for online submission of examination forms and fees.**
- **Examination Centres were identified and recommended by the Regional Directors.**
- **Hall Tickets were uploaded on IGNOU website at least two weeks before the TEE.**

- **Student Evaluation Division delivered the question papers online through the Online Question Paper Delivery System through a secure network to the Examination Centres and also offline by the Regional Centre staff. For Overseas Study Centres, question papers were delivered online through respective Indian Embassies.**

To ensure smooth conduct of TEE

- **The blank answer books provided to the Examination Centres bore the serial number and a number of security features.**
- **Invigilators verified hall tickets and identity card of the examinees. The signature of invigilator and centre superintendent was mandatory on every answer script.**
- **University deputed Observers and Flying Squads on all days of examination.**

- **Answer scripts were collected after the examination.**
- **Cases of unfair means were reported and dealt with as per the SOP.**

2.5.2 - Examination related Grievances Mechanism of the Institution to deal with examination related grievances in a transparent manner

- **The Student Evaluation Division (SED) has a dedicated Section to deal withexamination-related grievances. The Section deals with the grievances received through i-GRAM, in person, Vice-Chancellors' Office, email, Student Service Centre (SSC) and Regional Centres/LSCs/Exam Centres. (http://ignou.ac.in/userfiles/Email%20ID%20and%20Telephone%20Numbers%20of%20officials%20dealing%20with%20student%20grievances.pdf)**
- **A Grievance Redress Committee of SED to address examination-related grievances.**
- **Grievances received directly at CPGRAMS/ Public Grievance Portal consisting of various sub-portals such as President's Secretariat/ PMO/ Directorate of Higher Education, MHRD/Directorate of Public Grievances, etc is also addressed by the nodal officer of SED.**
- **Nodal officers' periodical meetings are organized to monitor the redressal status of the grievances, thereafter the data are submitted to higher authorities for monitoring and follow-up action. There is a Student Grievance Redressal Committee at the HQs to look into the grievances of the learners and their redressal.**
- **There is also a provision for re-evaluation of answer scripts besides providing the photocopy of evaluated answer scripts to the learners.**

File Description	Documents
Any other relevant information	http://ignou.ac.in/ignou/aboutignou/division/sed/grievance
Standard Operating Procedures related to Term End Examination related Grievances	http://ignou.ac.in/userfiles/SED%20SOP.pdf

2.5.3 - Formative Assessment Standard Operating Procedures employed for continuous (internal) assessment followed by the Institution

The University has adopted a formative assessment system as well as summative evaluation through Term End Examinations (TEE) as outlined in its Manual (http://www.ignou.ac.in/ignou/aboutignou/division/sed/sedmanual), to

ensure that learners attain the expected learning outcomes. The tools of formative evaluation include tutor-marked assignments, project work, fieldwork, seminars, workshops, lab-based practicals, dissertations, internships, writing of journal/logbook, etc., which are systematically evaluated and have a weightage of 25-30 per cent in the overall assessment of the course. These tools are designed by the faculty of the Schools and are uploaded on the University's website. (https://webservices.ignou.ac.in/assignments/)

Learners are expected to submit their handwritten responses to their respective Learner Support Centres (LSCs) by uploading them on the link provided for that purpose. For example, the link is available on the IGNOU RC Delhi-1 website: http://rcdelhi1.ignou.ac.in//Ignou-RC/userfiles/file/Assignments%20Submission%20Guidelines%20for%20Dec-2022_RC%20Delhi-1%20(1)(2).pdf

The Regional Director ensures that the process of evaluation of assignments, from submission to feedback to learners, is completed within the prescribed time limit, grades are uploaded on the Student Evaluation Division (SED) portal, and grade sheets are dispatched to SED. Monitoring at Headquarters is done through web-conferencing with RC officials. A handbook developed by STRIDE (http://www.ignou.ac.in/userfiles/Handbook%204%20PDf.pdf) to help academic counsellors to develop professional practices related to assessment and evaluation.

File Description	Documents
Policy documents on Evaluation Methodology	http://ignou.ac.in/ignou/aboutignou/division/sed/sedmanual
Any other relevant information	http://ignou.ac.in/ignou/aboutignou/division/sed/activities

2.5.4 - Status of automation of Examination/ Evaluation processes Status of automation of examination / evaluation processes is represented by:	A. 100% automation of entire Division & implementation of Examination Management System (EMS)

File Description	Documents
Current Manual of examination automation system	View File
Annual reports of examination including the present status of automation	View File
As per Data Template	View File
Any other relevant information	View File

2.5.5 - Involvement of external subject experts in the evaluation process Extent of involvement of external subject experts and other academics in the evaluation related activities in the preceding academic year: 1. Evaluation of Assignments 2. Evaluation of Projects 3. Preparation of Term End question papers 4. Moderation of Term End question papers 5. Evaluation of answer scripts 6. Examination related duties as invigilator, observer etc.	**A. Any 4 or more of the above**

File Description	Documents
Link to list of evaluators	http://ignou.ac.in/ignou/aboutignou/division/sed/evaluators
As per Data Template	View File
Any other relevant information	View File

2.6 - Learner Performance and Learning Outcomes

2.6.1 - Programme Outcomes The Institution has stated Graduate Attributes / Programme Outcomes, Programme Specific Outcomes and Course Outcomes which are integrated into the assessment process

The University has made definite efforts for designing Learning Outcome-based Curriculum Framework (LOCF) comprising Programme Outcomes, Programme Specific Outcomes and Course Outcomes for all academic programmes (http://www.ignou.ac.in/ignou/aboutignou/icc/ciqa/LOCF) that are integrated into the assessment process and stated in the common prospectus available on IGNOU website (http://ignou.ac.in/ignou/studentzone/adminssionanouncement/1).

The expected programme outcome is delineated in the programme guide

(http://www.ignou.ac.in/ignou/studentzone/downloads/3), and the course-specific expected outcomes are provided in the introductory section of the course. Each Unit begins with learning objectives spelling out the specific learning outcome that a learner is expected to achieve after completion of that unit (https://egyankosh.ac.in/bitstream/123456789/68502/1/Block-1.pdf).

Units are thematically schemed in the learning process and learning objects are accordingly arranged. Students are encouraged in the SLM to be self-guided, self-directed, and self-assessed of his/her own performance in achieving the learning objectives through self-check exercises. Formative (self-check exercises and tutor-marked assignments) and summative (term-end exam) assessments assess the performance of the learners.

In professional and vocational programmes requiring real-time experience and exposure/ field/ skill-based competencies, Learning Outcome is ensured through evidence-based evaluation like maintenance of log/workbooks, and project/ reports.

File Description	Documents
Graduate Attributes / Programme Outcomes, Programme Specific Outcomes and Course Outcomes	http://ignou.ac.in/ignou/aboutignou/icc/ciqa/LOCF
Any other relevant information	http://ignou.ac.in/ignou/aboutignou/icc/ciqa/conceptmap/2

2.6.2 - Percentage of completion status of UG and PG degree programmes with in specified period

0

2.6.2.1 - Number of UG learners enrolled in first year of the present assessment period.

0

File Description	Documents
Link to declaration of results	http://ignou.ac.in/ignou/studentzone/results/1
As per Data Template	View File
Any other relevant information	No File Uploaded

2.7 - Learner Satisfaction Survey

2.7.1 - Online Learner Satisfaction Survey regarding teaching-learning process

1207195

File Description	Documents
Database of all currently enrolled learners	[View File](#)
As per Data Template	[View File](#)
Any other relevant information	**No File Uploaded**

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - Policy for promotion of research The Institution has a well defined policy for promotion of systemic and discipline based research. Also, explain the assigned budget for research and its utilization, methods for implementation and monitoring.

The University focuses both on the systemic and discipline based research (http://ignou.ac.in/ignou/aboutignou/icc/ru/ordinance). STRIDE, recently notified as HRDC by the UGC, promotes systemic research through its UGC care listed Journal: Indian Journal of Open Learning.

The University has a dedicated Research Unit (RU). During 2022-2023, Ph.D. programme in 25 disciplines was advertised and 182 Ph.D. scholars were admitted. In the 36th convocation held on 03-04-2023,109 Ph.D. and 4 M.Phil. degrees were awarded. https://www.youtube.com/watch?v=zF2zidfiG2k

Nine hundred and six Ph.D. theses/M.Phil. dissertations were uploaded on the Shodhganga portal by July 2023.

There is a SOP for Fellowships awarded to research scholars (by ICSSR, UGC, CSIR, etc, and 'The IGNOU Research Fellowship scheme) (http://www.ignou.ac.in/userfiles/Minutes(1).pdf)

IGNOU has a Code of Conduct for research scholars (http://www.ignou. ac.in/userfiles/Code%20of%20Conduct%20for%20Research%20Students.pdf) and also a Institutional Ethics Committee – http://ignou.ac.in/ignou /aboutignou/icc/ru/Research%20Ethics%20Committee to ensure fair research practices.

Workshop on "Research and Publication Ethics" (2 credit course) as

prescribed by UGC was conducted during 09 to16 September 2022.

A budget of Rs. 57,81,000/- was allocated to the RU for the FY 2022-23 and Rs. 10,11,000/- expenditure was incurred on various research activities. Annual awards were given in the 36th convocation of the University to the best research paper by a teacher.

File Description	Documents
Minutes of the Governing Council/ Syndicate/Board of Management / Academic Council/ Research Council related to research promotion policy adoption	http://ignou.ac.in/ignou/aboutignou/icc/ru/minutes-RC
Policy document on promotion of research	http://www.ignou.ac.in/userfiles/Research%20Ordinance.PDF
Any other relevant information	https://shodhganga.inflibnet.ac.in/handle/10603/121033

3.1.2 - Research facilities for teachers, other academics and learners Research facilities available to the teachers, other academics and learners of the Institution for pursuing research 1. Reference Library 2. Online subscription to research journals 3. Research/Statistical Databases 4. Media Laboratory / studios 5. Science laboratories 6. Computing Laboratory and support for both qualitative and quantitative data analysis including softwares 7. Data curation and sharing facility 8. Language laboratory 9. Central Instrumentation Centre	**A. Any 6 or more of the above**

File Description	Documents
URLs of the available facilities	http://ignou.ac.in/ignou/aboutignou/icc/ru/photogallery
As per Data Template	View File
Any other relevant information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Government and Non-government grants for research

3.2.1.1 - Grants for research projects and Chairs sponsored by the government and non-government sources such as Industry, Corporate Houses, International bodies, endowments, professional associations etchas been received by the Institution during the year (INR in Lakhs)

1176.19

File Description	Documents
Award letters for research projects sponsored by government and non-government	View File
As per Data Template	View File
Any other relevant information	**No File Uploaded**

3.2.2 - Research projects funded to teachers – Number of research projects funded by the institution / government and non-government agencies per teacher

13

File Description	Documents
List of research projects	View File
Document from Funding Agency	View File
Link of the funding agency website	http://ignou.ac.in/ignou/aboutignou/division/pdd/
As per Data Template	View File

3.3 - Innovation Ecosystem

3.3.1 - Innovative initiatives of the Institution Institution has taken initiatives for creating an ecosystem for Innovation by establishing Innovation Centre/Cell. The institution has also taken innovative initiatives by providing access to diversified learner groups

The Institution established an ecosystem of Innovation and Entrepreneurship (I&E). It has put in place the policy for I&E. It also set up a Patent Facilitation Unit for IPR Protection. The activities and accomplishments of the Institution during 2022-23 are:

- **IGNOU was Ranked NIRF-2023 in the Band of 151-300 in the Innovation Category. Also, the MoE awarded IGNOU a Four Star**

Rating as a top performer for developing I&E ecosystem.

- Nineteen faculty members were certified as Innovation Ambassadors by MIC who are engaged as mentors.
- Under the Mentor-Mentee Scheme of MIC, IGNOU was a Mentor, with funding support, to five Mentee HEIs.
- IGNOU awarded twenty five student innovators.
- Eighty activities on I&E viz. Workshops and Webinars on Innovation, Creativity, Design Thinking, Business Plan, IPR, and ICT tools for faculty, students and alumni were conducted.
- ICT-enabled innovations for learners, such as IGNOU Udyami Portal, Virtual Incubator (NVRIETI), were introduced.
- IdeaBank@IGNOU a virtual pool for ideas and applications in the cloud.

NCIDE published Ennovate, a monthly e-Newsletter on innovations. Web Enabled Academic Support (WEAS):16 WEAS programme portals and WEAS specific websites for 14 Schools launched.

File Description	Documents
The Innovation Centre/ Cell	http://www.ignou.ac.in/ignou/aboutignou/icc/ncide/introduction
Initiatives taken by the institution	http://www.ignou.ac.in/ignou/aboutignou/icc/ncide/introduction
Any other relevant information	Nil

3.3.2 - Workshops / seminars conducted on innovative practices

3.3.2.1 - Total number of workshops/seminars conducted during the year on: ? Intellectual Property Rights (IPR); ? Open Educational Resources (OERs); ? Massive Open Online Courses (MOOCs); ? Technology-Enabled Learning; ? Learning Management System; ? Development of e-content and

31

File Description	Documents
Report of the event/ link to the material developed	View File
List of workshops/seminars during the year	View File
As per Data Template	View File
Any other relevant information	**No File Uploaded**

3.3.3 - Innovative content developed in the form of e-modules / e-SLMs / MOOCs for : A. NMEICT B. NPTEL C. SWAYAM D. e-PG Pathshala E. e-SLMs F. other MOOCs platform G. Institutional LMS

3.3.3.1 - Total number of e-content modules developed for any of the platforms listed above.

293

File Description	Documents
List of the innovative contents developed during the year	View File
As per Data Template	View File
Any other relevant information	**No File Uploaded**

3.3.4 - Awards for innovation

3.3.4.1 - Number of Awards for innovation received by the Institution, its teachers/other academics/ research scholars/Learners during the year

0

File Description	Documents
Scanned copies of award letters	**No File Uploaded**
Award details	**No File Uploaded**
As per Data Template	View File
Any other relevant information	**No File Uploaded**

3.4 - Research Publications and Awards

3.4.1 - Mechanisms to check malpractices and plagiarism in research The institution has a stated code of ethics for research, the implementation of which is ensured by the following: (during the year) 1) Research	**A. All 4 of the above**

methodology with course on research ethics 2) Ethics Committee 3) Plagiarism Check 4) Committee on publication guidelines

File Description	Documents
Institutional code of ethics document	View File
Notification for Research Ethics Committee	View File
Minutes of the committee	View File
As per Data Template	View File
Any other relevant information	View File

3.4.2 - Ph.D. degrees awarded per recognised research guide of the University.

3.4.2.1 - Number of Full time teachers recognized as guides by the University as per UGC regulation during the year:

279

File Description	Documents
Web-link of the Research page	http://ignou.ac.in/ignou/aboutignou/icc/ru/introduction
List of Ph.D. scholars and their details like name of the guide , title of thesis, year of award etc	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

3.4.3 - Research publications – Number of research papers published per teacher of the institution in the Journals notified by UGC care list during the year

156

File Description	Documents
Web-link of research papers published	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/http://ignou.ac.in/userfiles/Upload%20Reserach%20papers.pdf
As per Data Template	View File
Any other relevant information	View File

3.4.4 - Books and Chapters in edited volumes published per teacher etc.

3.4.4.1 - Number of books and chapters/ units in books/ SLMs published of the institution during the year

257

File Description	Documents
Web-link of publications	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/http://ignou.ac.in/userfiles/Upload%20Books.pdf
Any other relevant information	View File
As per Data Template	View File

3.4.5 - Citations of the publications Impact Factor of the research publications from the Institution Citations of the publications by teachers and academics during the year based on average Citation index in Scopus/ Web of Science.

IGNOU is not a member of Scopus, Web of Science and Indian Citation Index. Therefore, the Impact Factor of the research articles has to be calculated by the INFLIBNET. However, the teachers and academics of the University have published as many as 190 research papers during the period of assessment in various reputed national and international journals. Most of the journals mentioned in the data template are in the UGC CARE list. Journals publishing the research papers of the teachers and academics include reputed international publishers such as Springer, Elsevier, Taylor & Francis, John Wiley & Sons, SAGE Publications, Emerald Publishing, Commonwealth of Learning, Japanese Society for Lymphoreticular Tissue Research, Asian Society for Open and Distance Education, ScienceDirect; and national publishers such as NCERT, Indian Institute of Mass Communication, IIM, National Institute of Ecology, NISCAIR, Association of Indian Universities, and many premier universities of the country which bring out their dedicated peer-reviewed journals

of national and international repute.

File Description	Documents
as per data templates	[View File](#)

3.4.6 - h-index of the Institution Details of the publications of the teachers and other academics of the Institution during the year to calculate h-index of the Institution based on the Citations of the publications in Scopus / Web of Science

IGNOU is not a member of Scopus, Web of Science, and Indian Citation Index. Therefore, the h-Index of the researchers has to be calculated by the INFLIBNET. However, the teachers and academics of the University have published as many as 190 research papers during the period of assessment in various reputed national and international journals. Most of the journals mentioned in the data template are in the UGC CARE list. Journals publishing the research papers of the teachers and academics include reputed international publishers such as Springer, Elsevier, Taylor & Francis, John Wiley & Sons, SAGE Publications, Emerald Publishing, Commonwealth of Learning, Japanese Society for Lymphoreticular Tissue Research, Asian Society for Open and Distance Education, ScienceDirect; and national publishers such as NCERT, Indian Institute of Mass Communication, IIM, National Institute of Ecology, NISCAIR, Association of Indian Universities, and many premier universities of the country which bring out their dedicated peer-reviewed journals of national and international repute.

File Description	Documents
Citations of publications based on Scopus / Web of Science – h-index of the institution	**No File Uploaded**
Any other relevant information	**No File Uploaded**
As per Data Template	[View File](#)

3.5 - Consultancy

3.5.1 - Consultancy Policy The Institution has a policy on consultancy including revenue sharing between the institution and the individual/ agency

The University has a well defined policy on Consultancy (http://ignou.ac.in/userfiles/Document%20on%20Consultancy.pdf) operational since 2004. to allow faculty members to keep in touch with their specialization by working on specific problems for the clients by providing them consultancy. The BOM of the University approved the policy in its 79th meeting held on April 30, 2004

(BM79.4.1). The University has a Standing Committee with the Vice-chancellor as its Chairperson; and Pro-Vice-Chancellor; Directors of Schools / Academic divisions; Faculty representatives; Finance Officer; Teachers; Director (International Division) and Director (Academic Coordination Division) as members. As per the policy on consultancy, the total time allowed to a faculty for consultancy assignment ordinarily does not exceed 52 days in a year. The University, subject to its commitments, resources, and convenience, assists individuals involved in consultancy. The professional fee is shared between the faculty and the University in the ratio of 2/3:1/3 basis. The ratio for sharing fees for the number of days beyond 52 days is reversed, i.e., 1/3rd to the faculty member and 2/3rd to the University.

File Description	Documents
Minutes of the Governing Council/ Syndicate/Board of Management related to consultancy policy	http://ignou.ac.in/userfiles/79%20MEETING%20PART%20-%202.pdf
Policy document on consultancy	http://ignou.ac.in/userfiles/Document%20on%20Consultancy.pdf
Any other relevant information	Nil

3.5.2 - Revenue from consultancy – Revenue generated by the Institution from consultancy

3.5.2.1 - Revenue generated from consultancy provided by teachers and other academics of the Institution during the year (INR in Lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy	No File Uploaded
List of teachers and other academics providing consultancy	No File Uploaded
As per Data Template	View File
Any other relevant information	No File Uploaded

3.5.3 - Revenue from training/ seminars/ conferences/ etc. –Revenue generated by the Institution from training / seminars/ conferences/ etc. through sponsorship during the year (INR in lakhs)

16.93

File Description	Documents
Audited statements of account indicating the revenue generated through training	View File
Schedule of the training programmes	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities The impact of the extension activities of the Institution in sensitizing the learners and other stakeholders to social and sustainable development issues leading to inclusive society during the year

The IGNOU Regional Centres conducted extension activities to integrate all sections of society, through:

1. Under Unnat Bharat Abhiyan (UBA) new villages were adopted. Extension activities were undertaken in the adopted villages and training and development of panchayat functionaries through SWAYAM and SWAYAM PRABHA channels.
2. Reaching out to Disadvantaged Clientele in collaboration with Gram Panchayats and local NGOs by conducting awareness programmes for promoting higher education amongst SEDGs. Also, skill development programmes were conducted in backward, remote, and in minority-dominated areas.
3. Campaign 2.0, an initiative of the GOI, with a focus on 11 different parameters including cleanliness and record management in all government offices and departments to create clean and spacious working environments, was organized at HQ and Regional Centers.
4. Workshop and Essay Writing Competition were conducted on Pradhan Mantri TB Mukht Bharat Abhiyaan.

Impact

1. Increase in enrolment of SEDGs and Women students.
2. Increase of participation of panchayat representatives, Mahila Mandal and villagers in the various government initiatives and programme.
3. Cleanliness and record management drives helped todrive

motivation and boost the morale of employeesby instilling a sense ofresponsibility thereby creating a feeling of belonging within their workplace/ society.

4. **Problems of the village were discussed for the preparation of Village Development Plan.**

5. **Changing educational landscape and value addition to the lives of the villagers in the areas of Sanitation, Hygiene, Water Conservation, Clean Potable Water, Healthcare, Nutrition, Entrepreneurship, and Skill development of Handloom weavers.**

6. **Encouraging Social Work and Rural Development amongst students undertaking project work/research projects.**

File Description	Documents
Brochures of the activities	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/http://ignou.ac.in/userfiles/Report%20on%20Extention%20Activities.pdf
Activity Reports	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/http://ignou.ac.in/userfiles/Report%20on%20Extention%20Activities.pdf
Any other relevant information	Nil

3.6.2 - Recognition of extension activities

3.6.2.1 - Number of awards and recognition received for extension activities from Government /recognized bodies during the year:

0

File Description	Documents
Awards for extension activities	No File Uploaded
Scanned copy of the award letters	No File Uploaded
As per Data Template	View File
Any other relevant information	No File Uploaded

3.6.3 - Collaborative extension and outreach Programmes

3.6.3.1 - Number of extension and outreach Programmes conducted in collaboration with Community Based Organizations, Government and non-government Organizations during the year

5

File Description	Documents
Reports of the event organized	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

3.6.4 - Participation in extension activities

3.6.4.1 - Number of employees and learners participating in extension activities conducted by the Institution with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, AIDS Awareness, Gender issues, Rights of PwD during the year

14185

File Description	Documents
As per Data Template	View File
Any other relevant information	No File Uploaded
Report of the event	View File

3.7 - Collaboration

3.7.1 - Collaborative activities with Institutions

3.7.1.1 - Number of Collaborative activities for research, programme development and faculty exchange with institutions during the year

19

File Description	Documents
Scanned copies of collaboration document	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

3.7.2 - Collaborations with industries

3.7.2.1 - Number of collaborations with industries for learner exchange, internship, establishing Chairs during the year

0

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Facilities available at Institution Headquarters and Regional Centres Infrastructural facilities viz., academic units, administrative units, storage and dispatch units, library, Laboratories, Multimedia Laboratories, Seminar Rooms, Auditorium, warehouses, Media Production, Print Production, etc.

Headquarters is situated on a sprawling campus of 151.32 acres and houses 21 Schools of Studies, 12 Divisions, 4 Cells, 8 Centres and 2 Units, one Institute, Two Guest Houses, a Central Library, Six Laboratories (Physics, Chemistry, Life Sciences, Geology, Geography, and Food Processing), One Regional Evaluation Centre, Four Warehouses, Convention Centre, Bank with ATM, Post office, Residential complex having 342 dwelling units, shopping complex, Health Centre, Parks, playgrounds and Electric Power sub-station. Electronic Media Production Centre (production of audio/video programmes and transmission facilities through radio and TV), Centre for Online Education (two multimedia labs) and 'Data Centres' are available. 57 Regional Centres (RCs) are spread across the country with at least one Regional Centre in each state. During 2022-23, the University has constructed its own building for Regional Centres at Aizawl, Jodhpur, Rajkot and Trivandrum. With this, as many as 15 RCs are housed in their own buildings. RC campuses are Wifi enabled. Regional Evaluation Centers are housed in six RCs. Learner Support Centres (LSCs): are operational at existing HEIs, JSS, ITIs, MSDE Centres, PMKKs, Partner Institutions, prisons etc. in India and overseas. The infrastructure of LSCs comprises classrooms, laboratories, and library facilities.

File Description	Documents
Annual report of the Institution	http://ignou.ac.in/ignou/aboutignou/division/pdd/annual%20report
Geo-tagged photographs of campus and all other infrastructural facilities	http://ignou.ac.in/ignou/aboutignou/division/ad/photogallery
Any other relevant information	Nil

4.1.2 - Expenditure incurred for infrastructure augmentation –Percentage of expenditure incurred for infrastructure augmentation

1.49

4.1.2.1 - Expenditure incurred for infrastructure augmentation excluding salary during the year (INR in lakhs)

587.54

File Description	Documents
Audited utilization statements	View File
Budget allocation for infrastructure	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

4.1.3 - Percentage of the expenditure incurred on maintenance of physical facilities and academic support facilities

0.79

4.1.3.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary during the year (INR in lakhs)

313.04

File Description	Documents
Audited statements of accounts.	View File
Budget and Statements of Expenditure	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

4.2 - IT Infrastructure

4.2.1 - ICT enabled facilities at HQs – Percentage of IT enabled rooms and seminar halls of the Institution for academic support at Headquarters.

95.55

4.2.1.1 - Number of rooms and seminar halls for academic support with ICT facilities/Wi-Fi/LAN at the Institution HQs (Data for the latest completed academic year) :

1117

File Description	Documents
Geo- tagged Photographs of IT infrastructure facilities at HQs	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

4.2.2 - ICT enabled facilities at RCs – Percentage of IT enabled rooms and seminar halls of the Institution for academic support in Regional Centres (RCs)

69.21

4.2.2.1 - Number of rooms and seminar halls for academic support with ICT facilities/Wi-Fi/LAN at Regional Centres (RCs). (Data for the latest completed academic year)

490

File Description	Documents
Photographs of infrastructure facilities at a few RCs	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

4.2.3 - ICT enabled facilities at LSCs – Percentage of IT enabled rooms and seminar Halls of the Institution for academic support in learner support centres (LSCs)

41.73

4.2.3.1 - Number of rooms and seminar halls for academic support with ICT facilities/Wi-Fi/LAN at Learner Support Centres (LSCs) (Data for the latest completed academic year)

5320

File Description	Documents
Geo – tagged Photographs of infrastructure facilities at a few LSCs	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

4.2.4 - Frequency of updating of IT facilities – Frequency of IT facilities updated at the Headquarters and the Regional Centres of the Institution including website, online system, etc

The Computer Division (CD) at the Headquarters is responsible for procurement, system management of high-end servers, storage, and

networking hardware at Headquarters and Regional Centres (RCs) and maintenance of IGNOU's main website and all 57 Regional Centre Websites which are hosted in virtual machines of HPE server. The content of all the websites is updated by CD and RCs. Presently two Internet Service Provider's (NKN & Reliance Jio) internet lease lines are providing internet bandwidths, 2 Gbps, and 512 Mbps, respectively to the campus, as load-balanced and in fail-over mode. The Headquarters is connected through a Local Area Network (LAN). Periodic maintenance and upgradation (Routers and Switching devices) are carried out for un-interrupted access. During 2022-23, AIO desktops, laser printers & UPSs were procured and distributed to the end-users of the Headquarters. The entire ERP solution has been migrated to the state-of-the cloud-based application hosted on the SAMARTH system. The software used for maintaining the e-platform for supporting student lifecycle-related operations is updated twice every year, before the commencement of each admission cycle. (http://ignou.ac.in/ignou/footer/RC-Services)

File Description	Documents
Scanned copy of agreement	http://ignou.ac.in/ignou/aboutignou/division/cd/itupdation
Any other relevant information	http://ignou.ac.in/ignou/aboutignou/division/cd/Itinfra

4.2.5 - Internet Bandwidth at the HQs and RCs – Available bandwidth of the internet facility at the Headquarters and Regional Centres of the Institution

13914

File Description	Documents
Relevant documents on available bandwidth of internet connection at the Institution's Head Quarters and Regional Centres	View File
As per Data Template	View File
Any other relevant information	View File

4.2.6 - Facilities for media production - Facilities for audio, video and e-content development are available and are in use at the Institution Audio- video and e-Content production facilities: 1. Audio / video studios 2.	A. More than 10of the above

Outdoor shooting equipment /Outdoor audio recording 3. Post production unit / Editing unit 4. Duplication unit 5. Graphics workstation 6. Direct Reception Sets (DRS) 7. Set Scenic unit 8. Make-up unit 9. E-Platform 10. Workstations with broadband connectivity 11. Cloud space 12. Licensed software 13. Uninterrupted web connectivity 14. IT security system

File Description	Documents
As per Data Template	View File
Geo-tagged photographs of the facilities for audio, video e-content production	View File
Any other relevant information	No File Uploaded

4.2.7 - Percentage of viewers (learners) to Transmission facilities of the Institution

5.3

4.2.7.1 - Number of viewers (learners) of transmission facilities (Radio and Television Channels) for the latest completed academic year

64034

File Description	Documents
Geo-tagged photographs of the facilities available	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

4.2.8 - Automation systems The level of automation of different aspects of Institution including the features of Office Automation System/ERP/MIS (Online Support to Learners, Staff, RCs and LSCs)

The following activities have been automated for bringing about transparency and efficiency in the University operations:

- **Admission: All processes of fresh and re-registration including fee payment and refund are online through SAMARTH (https://ignouadmission.samarth.edu.in/).**
- **Post-admission services: Requests for change of study centre, regional centre or courses are processed online.**
- **Online Examination form: Submission of examination form, fee**

payment, and issue of hall ticket is done through the exam portal (https://exam.ignou.ac.in/).

- Online registration for Convocation and delivery of IGNOU certificates using Blockchain technology.
- Online Grievance Management System: through iGRAM (http://igram.ignou.ac.in/).
- Online Empanelment of Academic Counsellors: through IGNOU portal (https://eportal.ignou.ac.in/oace/OACEHome.aspx) which includes submission, processing, approval and generation of letter of empanelment.
- Exam-related activities: Submission and evaluation of assignments; delivery of encrypted question papers to the examination centres (Online Question Paper Delivery System: OQPDS); request for re-evaluation and copy of answer scripts; online transmission of assignment/project/practical evaluation data etc. are done online.
- Database Access: RCs can download student data from the Central database.

The University has migrated from ODLSOFT to the cloud-based SAMARTH portal for the automation of activities related to human resource and finance (https://cuignou.samarth.ac.in/index.php/site/login) including the recruitment portal (https://ignount.samarth.edu.in/index.php/site/login).

File Description	Documents
Any other relevant information	http://ignou.ac.in/ignou/aboutignou/division/sed/autoexam
Automation system	http://ignou.ac.in/ignou/aboutignou/division/cd/automationsystem

4.3 - Learning Resources

4.3.1 - Provision of Learner Support Services Learner Support Services established at the different levels by the Institution (Three tier/ Two tier)

The success of the Open University system relies on effective learner support services. The University provides support to the learners through a three-tiered system. This three-tier model is organized as an upright pyramid, which has headquarters at the top, followed by the Regional Centers (RCs), mostly in the State capitals and district headquarters, and the Learner Support Centers (LSCs) at the bottom, which are opened mainly in Higher Education

Institutions, i.e. Universities and colleges, offering similar
programmes of equivalent level as in conventional mode.
http://www.ignou.ac.in/ignou/aboutignou/division/rsd/3tlearnersuppor
t

The RCs at the middle level, are the nodal office of the University
in the region, manage the functioning of LSCs within its
jurisdiction.
http://www.ignou.ac.in/ignou/aboutignou/regional/website.

Regional Services Division (RSD), the nodal division provides
learner support within the country, manages operations of RCs and
LSCs. RSD was operationalized in 1986 as an exclusive division at
the headquarters. The Student Services Committee (SSC), a policy-
making body located in RSD, formulates policies for effective
learner support services. RSD manages and coordinates the support
activities through a network of 57 RCs, 11 Recognized Regional
Centers, and around 2000 LSCs across the country.
http://www.ignou.ac.in/ignou/aboutignou/division/rsd/scdatabas

File Description	Documents
List of support services provided at Headquarters, Regional Centres, Learner Support Centres	View File
Organizational chart of support services available	View File
Any other relevant information	View File

4.3.2 - Average number of Learners attached to LSCs

767

4.3.2.1 - Number of LSCs in the preceding academic year:

1573

File Description	Documents
Enrolment details of the preceding year	View File
Distribution of learners LSC wise	View File
As per Data Template	View File
Any additional information	No File Uploaded

4.3.3 - Academic counselling sessions held Regular conduct of academic counselling sessions (for

theory and practical courses) at Learner Support Centres under each Regional Centre during the preceding academic year

A key component of student support in open and distance learning system is academic counselling, where distance learners are given advice, support, and encouragement to ensure a comfortable and successful academic journey. It covers all programme-related information, advice, and discussion. This is a problem-solving activity that is focused on tutoring. Academic counselling also addresses off-campus issues including personal issues. The counselling sessions are scheduled by the coordinator of the Learner Support Center (LSC) which is approved by the Regional Centre concerned. Approved academic counselling schedule for theory and practical courses is uploaded on the RC website.

http://www.ignou.ac.in/userfiles/ACFrOgCBvxhG73k3zof5CD1j6noyIfu2mx5bGyIhJjyuLnsCqBc9ovVfvNvApAlpzO-HyeglzP6swQenThuW41pL4rvFzsbLrBINynpARoHK-eB1wbVf_frlfTwdWsFEt-yxyGCk87KMYRCp0uCB(1).pdf

During the reporting period, the counselling sessions were organized in online mode. http://rcvaranasi.ignou.ac.in//Ignou-RC-Varanasi/userfiles/file/Digi%20News%2012_05_2022.pdf

Number of counselling sessions held from 1st July 2022to 30th June 2023are 70336. The RC-wise counselling sessions held and monitored by the RCs are available at the link:

http://www.ignou.ac.in/ignou/aboutignou/division/rsd/montlymonitoringreport

In addition to the above, academic counselling was also conducted throughout the year through electronic media viz. radio GyanVani (FM Radio), GyanDarshan (Television), internet-based audio service (GyanDhara) and 4 SWAYAM PRABHA channels (in 13 regional languages). In addition, IGNOU handles on the social media platforms like IGNOU Facebook (https://www.facebook.com/OfficialPageIGNOU/) and YouTube (https://www.youtube.com/ignou) were also used for the purpose.

File Description	Documents
Monitoring reports of LSCs	http://ignou.ac.in/ignou/aboutignou/division/rsd/montlymonitoringreport
Reports on counselling sessions	http://ignou.ac.in/ignou/aboutignou/division/rsd/montlymonitoringreport
Any other relevant information	http://www.ignou.ac.in/userfiles/ACFrOgCBvxhG73k3zof5CD1j6noyIfu2mx5bGyIhJjyuLnsCqBc9ovVfvNvApAlpzO-HyeglzP6swQenThuW41pL4rvFzsbLrBINynpARoHK-eB1wbVf_frlfTwdWsFEt-yxyGCk87KMYRCp0uCB(1).pdf

4.3.4 - Expenditure on Library – Percentage of annual expenditure on library during the year

0.05

4.3.4.1 - Annual expenditure on library during the year (INR in lakhs)

20.83

File Description	Documents
Web-link to Library catalogues	http://www.ignou.ac.in/ignou/aboutignou/division/ldd/lddcollection
Web-link to relevant resources available in the library	http://www.ignou.ac.in/ignou/aboutignou/division/ldd/lddcollection
As per Data Template	View File
Any other relevant information	View File

4.3.5 - Library Automation Library is automated in using Integrated Library Management System (ILMS) A. Name and features of the ILMS software B. Nature and extent of automation (full or partial) C. Year of commencement and completion of automation

The Library and Documentation Division (L&DD) was using the Library Management software Libsys (Version-4) package since 1990 which was replaced by KOHA (An Open source ILMS) in July 2018. Though Koha is an open source software, it is a true enterprise-class ILS with comprehensive functionality viz. multilingual, powerful search engine, compliant with all library standards and protocols. As on date, there are 1,95,060 bibliographic records available in KOHA.

With the implementation of the KOHA software, the L&DD has achieved 100% of automation covering all types of library activities and services such as acquisition, cataloging, circulation, serial control, web OPAC, Patron, Advance search, Reports, Tools, etc.

Apart from Library automation other services provided by the library are:

E-Resources for Campus and Remote Access: The University provides access to over 75000 e-journals which can be accessed 24X7 both inside the campus and anywhere through remote access.

Anti-Plagiarism Software (URKUND- Ouriginal by Turnitin): Library has been provided access to this tool by the UGC's INFLIBNET Centre. Access has been provided to the Teachers to check their research papers and students' thesis.

File Description	Documents
Any other relevant information	http://ignou.ac.in/ignou/aboutignou/division/ldd/introduction
Geo-tagged photographs	http://ignou.ac.in/ignou/aboutignou/division/ldd/Photogallery

LEARNER SUPPORT AND PROGRESSION

5.1 - Learner Support

5.1.1 - Promotional Activities for Prospective Learners The Institution promotes its programmes for the prospective learners through various activities

- Aap ka Vishwas Hamara Prayas:Student Service Centre (SSC) conducted fortnightly live Interactive teleconferencing sessions on Gyan Darshan for the prospective learners of IGNOU.
- Aap Ki Khatir: Student Service Centre (SSC) conducted monthly live Interactive Radio Counselling (IRC) sessions titled 'Aap ki Khatir' on GyanVani on the first Monday of every month, through which the existing and prospective learners of IGNOU were provided the latest information about different academic activities along with responses to specific queries.
- Help lines: Two staff members of SSC were entrusted with the responsibility of attending to, responding and resolving the issues, queries and grievances of existing and prospective learners through dedicated telephone lines, viz. 29572513 and

29572514 during the office hours. Further, log-books with details of the callers are maintained for reference and official records.

Other Promotional Activities:

- Conducted Awareness – cum – Admission camps at Regional Centres
- Admission drives for Jail inmates
- Press Meets on Pre Admission and other activities
- Organized promotional activities within the LSCs
- Arranged Meets of the alumni with prospective learners
- Organized press conferences and issued press releases in local dailies by Regional Centres
- Conducted workshops with local schools and Community leaders
- Provided links of IGNOU and its activities on the website of the host institutions
- Telecasted/Broadcasted recorded promotional audio/video programmes

File Description	Documents
Activities undertaken	http://ignou.ac.in/userfiles/Report%20on%20Reaching%20the%20Unreached%202022-23.pdf
Any other relevant information	Nil

5.1.2 - Pre-admission Counseling Services Activities undertaken by the Institution for providing pre-admission counseling services to prospective learners and induction of newly enrolled learners at Institution Headquarters, Regional Centers and Learner Support Centers

The University has a structured and effective system for pre-admission counselling and induction of newly enrolled students at different levels:

Headquarters

A dedicated Student Service Centre (SSC) provides information pertaining to the University and its academic programs, through email, telephone, post and in person. Prospective learners are counselled about programs on offer through the monthly IRC programme, 'Aap ki Khatir' on GyanVani on the first Monday of every month. It also conduct atwo-way audio and one-way video teleconferencing programme fortnightly on GyanDarshan National TV Channel called 'Aapka Vishwas, Hamara Prayas' for pre-admission

counselling.

Regional Centers (RCs)

A Student Support Cell is set up at all 57 RCs that provide pre-admission counselling. An officer is specifically assigned to deal with learner queries promptly and properly. 'May I Help You' counters and conduct drives to reach the unreached.

Information about the admission process and the delivery of academic programmes is also available on the websites of RCs.

Learner Support Centers (LSCs)

'Self- help Corners' / 'May I Help You' counters are established during admission time to provide pre-admission counselling services.

File Description	Documents
Activities undertaken	http://ignou.ac.in/userfiles/Report%20on%20Reaching%20the%20Unreached%202022-23.pdf
Any other relevant information	Nil

5.1.3 - Online Admission and Related Activities The status and process of online admission including payment of fees

The Admission Process is fully online managed on the cloud-based Samarth Platform (MoE) with the following features:

- Online submission of application including documents;
- Online resolution of discrepancies;
- Online payment of fee through debit/credit card, net banking and UPI;
- Online admission confirmation and generation of QR Code based Student Identity Card
- Online refund of fee in case of non-confirmation of admission /cancellation of admission.

The admission portals are:

Portal URL

Description of Portals

https://ignouadmission.samarth.edu.in

For admission in ODL Programmes for Indian students

https://ignouiop.samarth.edu.in

For admission in Online Programmes for Indian students

https://ignou-msde.samarth.edu.in

For admission in ODL Programmes for students studying in ITIs across the country, specially designed as per MoU with MSDE, GoI

https://ignou-evbab.samarth.edu.in

For admission of learners from African countries under the e-Vidyabharati Project (MEA, GoI).

https://ignougoal.samarth.edu.in

For admission of learners sponsored by the Government of Guyana, as per MoU with Guyana

https://ignouforeigniop.samarth.edu.in

For admission of foreign learners in online programmes of the University

https://ignouflip.samarth.edu.in

For admission in fixed intake (merit-based programmes)

https://ignoufsri.samarth.edu.in

For admission of foreign students residing in India.

https://ignouosc.samarth.edu.in

For admission of students enrolling through the Overseas Centres of the University.

Re-registration process is also online (https://onlinerr.ignou.ac.in/).

File Description	Documents
Online Admission and related activities	https://ignouadmission.samarth.edu.in/
Any other relevant information	https://ignouiop.samarth.edu.in/

5.1.4 - Dispatch of Study Material and related grievance handling mechanisms Strategy followed by the Institution for dispatch of study material to learners and mechanisms to resolve grievances related to Dispatch of Study Material

The University has a dedicated Material Production and Distribution Division (MPDD) to deal with centralized production and distribution of Self Learning Materials (SLMs). The Computerized Inventory Management System facilitates the maintenance of stocks, periodic stock verification, packaging and timely dispatch of SLMs. IGNOU has a dedicated Post Office and a mass mailing centre on its premises for dispatching the SLMs. SLMs are also being distributed through Regional Centres. Learners can also collect the SLMs from IGNOU MPDD directly. Status of SLM dispatch can be accessed by the learners from IGNOU portal. The MPDD has developed a single window system to deal with the SLM-related queries. It also provides replies to the queries received on the telephone, iGRAM & e-mail. There is a dedicated query handling mechanism at all Regional Centers and a Student Service Centre (SSC) at the headquarters that addresses queries received through email, public grievance portals, and in person.

File Description	Documents
Material dispatch related activities	http://ignou.ac.in/ignou/aboutignou/division/mpdd/activities
Any other relevant information	http://ignou.ac.in/ignou/aboutignou/division/mpdd/materials

5.1.5 - Attending to learners' queries Modes/approaches employed by the University to attend to learners' queries include: 1. Automated interactive voice response system 2. Call centre 3. Online Help Desk 4. Social media 5. App based support 6. Chat Box 7. E-mail Support 8. Interactive radio counselling 9. Teleconferencing 10. Web-conferencing 11. Learner Services Centre/ Inquiry Counter 12. Postal communication	A. Any 8 or more of the above

File Description	Documents
Web-link to Online Help Desk, App based support, Chat Box, Interactive radio counselling, Web-conferencing, Learner Services Centre, any other	http://www.ignou.ac.in/userfiles/modes-of-learners-queries.pdf
As per Data Template	View File
Any other relevant information	View File

5.1.6 - Academic counselling services Modes employed by the Institution to provide academic counseling services to its learners include: 1. Face to face counselling sessions 2. Interactive radio counselling 3. Online LMS based counselling 4. Teleconferencing 5. Web-conferencing 6. Laboratory based counselling 7. Internship 8. Workshops 9. Field study 10. Seminar 11. Extended Contact Programme (ECP) 12. Enhancement of Professional Competency (EPC)	B. Any 6-7 of the above

File Description	Documents
Web-link to counselling schedules for current year	http://www.ignou.ac.in/userfiles/ACFrOgCBvxhG73k3zof5CD1j6noyIfu2mx5bGyIhJjyuLnsCqBc9ovVfvNvApAlpzO-HyeqlzP6swQenThuW41pL4rvFzsbLrBINynpARoHK-eB1wbVf_frlfTwdWsFEt-yxyGCk87KMYRCp0uCB(1).pdf
As per Data Template	View File
Any other relevant information	No File Uploaded

5.1.7 - Addressing learners' grievances – The Institution has a transparent mechanism for

timely redressal of learner grievances. Percentage of grievances received at HQ and redressed during the year

`96.45`

5.1.7.1 - Number of grievances received at HQ during the year

`694763`

File Description	Documents
Web link to Grievance Redressal Mechanism Committee for learners	http://ignou.ac.in/ignou/aboutignou/icc/ssc/notifications
As per Data Template	View File
Any other relevant information	**No File Uploaded**

5.1.8 - Special Learner Support Centres Reaching out to special learners like persons with disabilities, prison inmates, employees of defense or security forces, transgenders, SC / ST, minorities, women; learners from rural and remote areas etc

The University is mandated to reach out to the unreached and marginalized sections of the society and the following efforts have been made:

1. **Recognized Regional Centres (RRCs) for armed forces and paramilitary personnel and their family members have been established. At present, there are 12 RRCs: seven for Army, four for Navy and one for Assam Rifles operating through their own network of 84 Learner Support Centres (LSCs) to provide learner support services to this target group. http://www.ignou.ac.in/ignou/aboutignou/division/rsd/RecognizedRC**
2. **RCs organize awareness programmes for various target groups**
3. **There are 173 IGNOU Special LSCs set up in jails across India. The University exempts admission fees and facilitates teaching-learning activities by providing study materials and academic counselling support.**
4. **Fee exemption to SC/ST learners under the Direct Benefit Transfer (DBT) scheme - SCSP & TSP Plan provided by the Government of India. http://www.ignou.ac.in/ignou/aboutignou/division/srd/scholar_fee_reimbursement**
5. **Focusing on educational development in the NER through nine RCs and providing support services through 182 LSCs. http://www.ignou.ac.in/ignou/aboutignou/division/rsd/EDNERU**

- **Regular update of websites and social media channels of RC.**
- **RCs issue press releases to disseminate information about**

IGNOU programmes

- **Online grievance redressal camps are organized by RCs.**

File Description	Documents
List of Special Learner Support Centres	http://ignou.ac.in/userfiles/Regional%20Centre%20Wise%20Details%20of%20Special%20LSCs_Aug%202019.pdf
Any other relevant information	http://ignou.ac.in/userfiles/Report%20on%20Reaching%20the%20Unreached%202022-23.pdf

5.1.9 - Financial Support to learners of disadvantaged groups - Percentage of learners of disadvantaged groups benefited by financial support provided by the Government / University / or any other during the year

41.56

5.1.9.1 - Number of learners of disadvantaged groups benefited by financial support provided by the Government / University / or any other during the year

95000

File Description	Documents
Web-link to notifications issued by the Institution	http://www.ignou.ac.in/ignou/aboutignou/division/pdd/notification
As per Data Template	View File
Any other relevant information	**No File Uploaded**

5.2 - Learner Progression

5.2.1 - Submission of assignments - Percentage of learners submitting assignments

47.38

5.2.1.1 - Number of learners enrolled in the preceding academic year (only newly enrolled) have submitted assignments as per the academic calendar

292914

File Description	Documents
Web-link to academic calendar of the Institution	http://ignou.ac.in/ignou/aboutignou/division/srd/academiccalender
List of programmes on offer	View File
Web-link of assignments of programmes on offer	https://webservices.ignou.ac.in/assignments/
As per Data Template	View File
Any other relevant information	No File Uploaded

5.2.2 - Percentage of Newly enrolled learners registered for term end examination

69.18

File Description	Documents
List of programmes on offer	View File
Web-link of examination schedule	http://ignou.ac.in/ignou/aboutignou/division/sed/datesheet
Number of learners (only newlyenrolled)registered for term end examinations	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

5.2.3 - Percentage of learners appeared for term end exam

42.08

File Description	Documents
List of programmes on offer	View File
Web-link of examination schedule	http://ignou.ac.in/ignou/aboutignou/division/sed/datesheet
Number of learners (only freshly enrolled)who have passed term end examination	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

5.2.4 - Percentage of learners passed out term end examination

40.86

File Description	Documents
List of programmes on offer	View File
Web-link of examination schedule	http://ignou.ac.in/ignou/aboutignou/division/sed/datesheet
Number of learners (only freshly enrolled)who have passed term end examination	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

5.2.5 - Placement services provided to the learners

5.2.5.1 - Number of placement drives conducted by the institution for the learners during the year

7

File Description	Documents
Reports of the campus placement drives	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

5.3 - Alumni Engagement

5.3.1 - The Alumni Association The Alumni Association/ Chapters (registered and functional) has contributed significantly to the development of the Institution through financial and other support services during the year

The University has an Alumni strength of 38lakh, which is perhaps the world's largest alumni base of any single institution out of which 66000 have registered in the Alumni portal. The University has been making concerted efforts to revive the connect with the Alumni and integrate them with the institutional mechanism. The objective is to improve the engagement with the Alumni so that they can play an active role in furthering the cause of the University. In 2022-23, as many as 25 virtual meetings have been held with the alumni of different programmes. The meetings were chaired by the Vice-Chancellor and were attended by the Pro-Vice-Chancellors, faculty at the various Schools of Studies, the alumni and Regional Directors of all the Regional Centres. The Alumni Association of IGNOU (AAI) is a registered society under the Societies Registration Act 1860, and all the Alumni are members of the Association. To build a global community of IGNOU Alumni, an exclusive Facebook page (https://facebook.com/ignou.alumni) has been created. A large number of them have shared their experience in the form of short videos which have been uploaded on the page. These videos have become a source of inspiration for the currently enrolled learners.

File Description	Documents
Details of Alumni Association Activities	http://ignou.ac.in/ignou/aboutignou/icc/cpc/introduction
Frequency of meetings of Alumni Association with minutes	http://ignou.ac.in/ignou/aboutignou/icc/cpc/introduction
Quantum of financial contribution	Nil
Audited Statement of Accounts of the Alumni Association	Nil
Any other relevant information	Nil

5.3.2 - Alumni Association Involvement -Percentage of graduated learners enrolled in Alumni Association

11.31

5.3.2.1 - Number of graduated learners enrolled in Alumni Association (in latest completed

academic year)

440000

File Description	Documents
Web-link to Alumni Association	https://sites.google.com/ignou.ac.in/ignoualumni/about
As per Data Template	View File
Any other relevant information	No File Uploaded

5.3.3 - Facilities for Alumni Engagement The Alumni Association facilitates its members by the following 1. online enrolment for its membership 2. online networking amongst its Alumni members 3. online payment of fees 4. donation by Alumni	C. Any 2 of the above

File Description	Documents
Web-link to Alumni Registration Portal	https://ignoualumni.samarth.edu.in/index.php/site/login
Web-link to online networks	https://sites.google.com/ignou.ac.in/ignoualumni/about
Scan copy of statement of receipts	No File Uploaded
As per Data Template	View File
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Governance in accordance with Mission and Vision The institution has clearly stated Vision and Mission which are reflected in its academic and administrative governance, perspective plans and stakeholder's participation in the decision making bodies leading to institutional excellence

Vision and Mission of the University are integral components of the Institutional Development Plan (IDP) of IGNOU 2030, a document prepared in 2021 in line with NEP 2020 and approved by the statutory bodies of the University (http://ignou.ac.in/userfiles/IDP%20of%20IGNOU%202030.pdf). The

Vision is:

"To be a premier Open and Online University of the country with national and international recognition for its technology-driven quality higher education catering to the needs of learners and society guided by the core values of openness, flexibility, affordability, inclusiveness, lifelong learning, and excellence". (http://www.ignou.ac.in/ignou/aboutignou/profile/4)

The Mission has been drafted emphasizing the shift towards a knowledge society, digital learning, and strengthening the functional and employable capabilities of the learners. IGNOU's mandate as a people's University has been witnessing endeavours like contributing to society in the form of reaching the unreached, marginalized sections of society and disadvantaged groups like women, tribal population, Defence personnel, jail inmates, etc.

IGNOU is contributing substantially to the Agniveer scheme of the Govt. of India byoffering skill-based Bachelor Degree programmes to them by recognzingtheir prior learning. Inculcating values and promoting the Indian knowledge system, redesigning learner support services, and strengthening online support services are the major thrust areas of the University policies.

File Description	Documents
Vision and Mission documents approved by the statutory bodies	http://www.ignou.ac.in/userfiles/Vision%20and%20Mission.pdf
Report of achievements which led to institutional excellence	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/http://ignou.ac.in//userfiles/Profile%202023.pdf
Any other relevant information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/http://www.ignou.ac.in/userfiles/IGNOU%20English%20Annual%20Report%202021-22_compressed.pdf

6.1.2 - Decentralization and participative management Effective leadership is reflected in various institutional practices such as decentralization and participative management, etc.

There are adequate provisions for decentralization and participative management in the Acts and Statutes of the university. Decentralization and participative management are ensured through a team of officers/staff and statutory bodies of the University. As

per the Statutes, the following are the officers of the University (http://www.ignou.ac.in/userfiles/IGNOU_ACT(Amended%20till%2024_09_19).pdf) :

- **The Vice-Chancellor;**
- **The Pro-Vice-Chancellors;**
- **The Directors;**
- **The Registrars;**
- **The Finance Officer; and**
- **Such other officers as may be declared by the Statutes to be the officers of the University.**

The following are the statutory bodies of the University:

- **The Board of Management;**
- **The Academic Council;**
- **The Planning Board;**
- **School Boards; and**
- **The Finance Committee**

The constitution of these statutory bodies has made adequate provision for participation in decision-making by the external members who are not employees of the University but are distinguished and eminent people in their respective fields. Members of these bodies are nominated for a specific term and the appointment of new members brings in new ideas and new thinking.

File Description	Documents
Information / documents pertaining to leadership	http://ignou.ac.in/ignou/aboutignou/authority/member/detail/5304/Smt__Droupadi_Murmu-5304
Any other relevant information	http://www.ignou.ac.in/userfiles/IGNOU_ACT(Amended%20till%2024_09_19).pdf

6.2 - Strategy Development and Deployment

6.2.1 - Perspective / Strategic plan and deployment The methodology adopted for developing strategic plan; the mechanism for its deployment, monitoring and assessment of the deliverables

The Institutional Development Plan (IDP) of IGNOU 2030 outlines the Strategic Plan for 10 years aligned with the goals of NEP 2020. The IDP covers eight major areas (Academic Programme Development; Research, Innovation in Capacity Building; Technology- enabled

Teaching-Learning;

Technology-enabled learner support; Reaching out to the Unreached; Augmentation of Infrastructure;

Governance, Leadership and Resource Mobilization; and Quality Assurance and Enhancement) which will drive the University to venture into newer domains like widening the academic canvas; extending its outreach in India and abroad; developing employable skills etc. Emphasis is placed on learners' new aspirations driven by the knowledge society and digital education.

As per the resolution of the BOM (145.8.4), the Vice-Chancellor constituted a Monitoring Committee (http://ignou.ac.in/userfiles/IDP %20Monitoring%20Committee%20Notification%20(1).pdf) for implementation of the IDP. The Committee decided to adopt a 'bottoms-up' approach for consultation within the University. The document on the targets to be achieved by 2025 was circulated to all Schools of Studies/Divisions/Centers/STRIDE/Units/Cells to spell out their plan of action over the next 5 years and their requirements (if any), in achieving the goals set forth in the IDP. The Action Plan of the Schools (Plan I: http://ignou.ac.in/userfiles/Plan1-CIQA.pdf) and Divisions, Institute and Centres (Plan II: http://ignou.ac.in/userfiles/PLAN2-CIQA.pdf) has been compiled.

File Description	Documents
Minutes of the Governing Council / other relevant bodies for deployment / monitoring the deliverables	chrome-extension://efaidnbmnnnibpcajpcglclef indmkaj/http://ignou.ac.in/userfiles/Minutes %20of%20the%20Commitee%20to%20%20review%20%2 0IDP%20of%20IGNOU%207-11-2022.pdf
Any other relevant information	Nil
Perspective / Plan and deployment documents	chrome-extension://efaidnbmnnnibpcajpcglclef indmkaj/http://www.ignou.ac.in/userfiles/REV ISED%20IDP%20of%20IGNOU%202030_compressed%20 (1).pdf

6.2.2 - Organizational structure of the Institution Effectiveness and efficiency of functioning of the institutional bodies as evidenced by the policies, administrative setup, appointments, service rules, procedures etc

Visitor of the University, Board of Management, Academic Council,

Planning Board, Schools Boards, and Finance Committee constitute the institutional bodies of the University. Vice-Chancellor is the academic and executive head of the University supported by Pro-Vice-Chancellors, Directors of Schools, Registrars, and Finance Officer. The powers and functions of the authorities and other functionaries of the University are stipulated in the IGNOU Act, Statutes and Ordinances.

The administrative set-up is decentralized and geared to deliver time-bound outcomes catering to all learner-centred activities such as student registration, material development and distribution, students' evaluation and awards. Country-wide network of Regional Centres and Learner Support Centres (LSCs), enhance the responsiveness and efficacy of the University towards the learners.

Rules and procedures for conduct of meetings of statutory bodies; monitoring of LSCs; purchase of library books; and goods and services are spelt out for smooth functioning and standardization of procedures. The GFRs are followed in all financial activities.

Appointments in the University are as per provisions of the IGNOU Act. Recruitment and Promotion Rules, in conformity with the UGC regulations, are approved by the Board of Management. Service, leave, and disciplinary rules laid out in the Statutes of the University are strictly adhered to.

File Description	Documents
Organogram of the Institution	http://ignou.ac.in/userfiles/Organizational-Structure.jpg
Annual Report of the preceding academic year	http://www.ignou.ac.in/userfiles/IGNOU%20English%20Annual%20Report%202021-22_compressed.pdf
Minutes of the meetings of various bodies / relevant committees	http://www.ignou.ac.in/ignou/aboutignou/authority/member/detail/5304/Smt__Droupadi_Murmu-5304
Any other relevant information	Nil

6.2.3 - Implementation of e-governance in different areas of operation Areas of operation of Institution which has e-governance	A. Any 4 or more of the above

implementation 1. Planning and Development 2. Administration 3. Finance and Accounts 4. Learner Admission and Support 5. Examination	

File Description	Documents
ERP Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
As per Data Template	<u>View File</u>
Any other relevant information	**No File Uploaded**

6.3 - Faculty Development or Empowerment Strategies

6.3.1 - Welfare measures for teachers, other academics and non-academic staff The institution has effective welfare measures for teachers, other academics and non-academic staff

The following welfare initiatives have been instituted by the University:

1. **The University has Medical Reimbursement Facilities and has signed agreements with leading hospitals of the country for providing medical services. As a pilot measure, Cashless Medical facilities have been introduced with four renowned hospitals in Delhi.**
2. **The University operates a Shuttle bus service from major nodal points in the vicinity of the University Campus for the employees and their families**
3. **The employees can avail membership of the Thrift & Credit Society.**
4. **The University has built playgrounds, and recreational facilities and organizes sports and fitness events, cultural programmes etc. for the health and wellness of the employees and their families.**
5. **The University has a residential complex at Maidan Garhi campus with 342 residential units and 60 units in Asian Games Village, New Delhi, and 4 residential units in the Old JNU campus. It has a Grocery Store, a Mother Dairy Booth, and a Health Centre with free consultancy facilities available to its employees and their families.**
6. **IGNOU provides Crèche facility for the benefit of all employees. (http://ignou.ac.in/ignou/aboutignou/division/ad/creche/guidelines) .**
7. **University has two canteens at the Headquarters and also two Guest Houses.**

File Description	Documents
Policy document on welfare measures	http://www.ignou.ac.in/userfiles/WELFARE%20POLICY%20OF%20THE%20UNIVERSITY-admin.pdf
List of beneficiaries of welfare measures	http://ignou.ac.in/ignou/aboutignou/division/ad/
Any other relevant information	http://ignou.ac.in/ignou/aboutignou/division/ad/Welfare%20Measures%20for%20IGNOU%20Employees%20

6.3.2 - Percentage of Financial support for faculty developmen

0

6.3.2.1 - Number of teachers and other academics provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Letters to teachers and other academics provided with financial support to attend conferences, workshops etc.	**No File Uploaded**
As per Data Template	View File
Any other relevant information	**No File Uploaded**

6.3.3 - Average number of programmes organised for professional development

31

6.3.3.1 - Number of professional development / administrative training Programmes organized by the University for teachers, other academics and non-academic staff during the year

31

File Description	Documents
Schedules of programmes organized for teachers, other academics and non-academic staff	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

6.3.4 - Percentage of Teachers and other academics attended Professional Development Programmes (PDPs)

22.57

6.3.4.1 - Number of teachers and other academics attended Professional Development Programmes, viz.: Orientation Programme, Refresher Programme, Faculty Development Programme (FDP), during the year

65

File Description	Documents
CIQA report summary	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View File
Letters to teachers and other academics attending PDPs during the year (Data Template)	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

6.3.5 - Non- academic staff attending administrative training Programmes - Percentage of full time non-academic staff attended training Programmes, during the year

6.85

6.3.5.1 - Number of full time non-academic staff attended training Programmes during the year

56

File Description	Documents
CIQA report summary	View File
Letters to non-academic staff attending administrative training programmes	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

6.3.6 - Mechanism of performance appraisal system, promotion for teachers, other academics and non-academic staff Institution has performance appraisal system for teaching, promotion for teachers, other academics and non-academic staff

The University has well laid down policy of performance appraisal system for teachers, academics and non-academic staff.

1. Teachers and Other Academics:

For recruitment of teachers and other academics, the University has adapted the UGC's 7th Pay Commission and has implemented it since 2018. For career advancement of teachers and other academics, the University has adopted the UGC guidelines and adapted the Annual Performance Appraisal Report (APAR) in accordance with the Ordinances as laid down by the University (http://ignou.ac.in/ignou/aboutignou/division/ad/r%2526prules).

2. Non-academic staff:

Performance appraisal for non-academic staff of the University is followed systematically for their promotion based on the assessment of the employee's Annual Performance Appraisal Report (APAR).

The University has adopted the UGC's 7th Pay Commission for Group A officers of the University and Recruitment and Promotion Rules (Central Government Employees) for all its non-academic Group B & C employees excluding the officers of the University covered under Section 9 of IGNOU Act. The Departmental Promotion Committee (DPC) of the University follows the instructions issued by GoI from time to time on procedure to be adopted for promotion, adherence to R & P Rules and number of existing and anticipated vacancies (http://ignou.ac.in/ignou/aboutignou/division/ad/r%2526prules). In addition, the non-academic employees also avail the benefit of MACP scheme.

File Description	Documents
Performance appraisal policy of the Institution	http://ignou.ac.in/ignou/aboutignou/division/ad/r%2526prules
Document on promotion/CAS for teachers, other academic and non-academic staff	http://ignou.ac.in/ignou/aboutignou/division/ad/r%2526prules
Any other relevant information	Nil

6.4 - Financial Management and Resource Mobilization

6.4.1 - Regular internal and external financial audits Institution conducts internal and external financial audits during the year

A robust financial audit system is the backbone of any institution and IGNOU is no exception to it. The University has 56 RCs, 07 RECs and 21 School of Studies wherein decentralized financial operations are being carried out through ERP which ensures accuracy, speed and transparency of the financial transactions.

The University has an Audit Section, which carries out financial audit of different constituent Units of the University regularly to ensure financial discipline. The University Accounts are also audited regularly by C&AG of India and Audited Annual Accounts are forwarded to MoE for placing before the Parliament of India.The Audit for the Financial Year 2021-22 has already been carried out by the CAG and the draft audit report is in the process of finalization.

During the financial year 2021-22, 37 RCs/RECs were audited by the independent Chartered Accountants.

The policy on the internal as well as external audit mechanism has been explained in the act and statutes of the University and is placed on the University's website atwww.ignou.ac.in. Every year, the audit report along with the Annual Accounts is placed before the BOM and placed on the University's website atwww.ignou.ac.in after due approvals.

File Description	Documents
Policy on internal and external audit mechanisms	chrome-extension://efaidnbmnnnibpcajpcglclef indmkaj/http://ignou.ac.in/userfiles/Finance %20Code.pdf
Financial audit reports during the year	http://ignou.ac.in/ignou/aboutignou/authorit ys/21
Any other relevant information	Nil

6.4.2 - Mobilization and utilization of resources Institutional strategies for mobilization of funds and optimum utilization of resources

The University carries out its activities as per the directions provided by Government of India from time to time for its financial transactions and follows the General Financial Rules, which are regularly monitored by statutory bodies of the University i.e. Finance Committee and Board of Management. The University mobilizes its funds mainly through the following resources:

•Fee from students

•Specific Grant from Government of India/Other Government Bodies

•Interest on Investments

•Other Income (EMPC operations, etc.)

Funds generated so are utilized to meet the expenditure according to the budget heads viz. General Expenditure, Creation of Infrastructure & maintenance, Salary & other Components. ERP Software is in place for proper financial management and monitoring of the expenses incurred under different account heads of the University.

The University Board of Management and Finance Committee have the mandate to ensure:

ØOptimum utilization of assets i.e. land, buildings, equipments, vehicles, furniture, etc. which are already in place and creation of new assets.

ØProper conduct of feasibility studies before the start of new

programmes.

ØEffectiveness of administration that nurtures quality and promotes a competitive environment resulting in additional revenue generation and effective Utilization of Funds.

File Description	Documents
Resource Mobilization policy document duly approved by the Board of Management / Syndicate / Governing Council	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/http://www.ignou.ac.in/userfiles/Resource_Moblisation.pdf
Procedures for optimal resource utilization	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/http://www.ignou.ac.in/userfiles/OPTIMAL%20UTILIZATION%20OF%20RESOURCES.pdf
Any other relevant information	**Nil**

6.4.3 - Percentage of Expenditure on Learner Support Services

49.62

6.4.3.1 - Expenditure by the Institution on learner support services (excluding salary and capital expenditure) during the year (INR in Lakhs)

19606.38

File Description	Documents
Statement of expenditure during the year	View File
As per Data Template	View File
Any other relevant information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Institutionalizing the quality assurance through CIQA Details of the activities of CIQA listed below: 1. Programme Project Reports (PPRs) prepared 2. Workshops/ seminars organized on quality related themes 3. Innovative practices implemented for quality enhancement 4. Initiatives undertaken for system based research 5. Feedback mechanisms developed for different	**A. Any 4 or All of the above**

stakeholders

File Description	Documents
Scan copies of programme schedules	View File
Reports of the activities	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

6.5.2 - Reforming institutional processes Impact Analysis of various initiatives carried out and used for quality improvement with reference to learner performance, teaching-learning, assessment process and learning outcomes, research, learner and other stakeholders feedback, administrative reforms, financial management, etc

Based on the feedback received from different stakeholders, the University has taken following initiatives:

- **Provisions have been made for Online registration of learners, generation of QR Code-based Student Identity Card, academic counselling, dispatch of encrypted question papers, submission of exam forms, payment of fees for registration, re-registration and term-end examination and registration for convocation.**
- **Issuing of digital degrees using Blockchain technology**
- **Appointment of an Ombudsperson for the redressal of grievances of students**
- **Use of barcode for dissemination of study materials at the earliest.**
- **Migration of Financial portfolio to SAMARTH portal.**
- **Paperless office by the use of an online file tracking system**
- **Providing counselling in regional languages**
- **Utilization of social media for teaching-learning**
- **The university promotes learning of foreign languages.**
- **Students can access the Innovation Club, Institution Innovation Council, and Student Empowerment for Entrepreneurial Development (SEED).**
- **Alumni submitted Innovative Ideas, Prototypes and Business Plans on the YUKTI Portal of the MOE.**
- **IGNOU STRIDE is designated as HRDC to train faculty of HEIs.**
- **Fee exemption scheme to learners belonging to SC/ST categories through the DBT mode.**
- **RTI cell addresses issues in both online and offline modes.**
- **Conduct sensitization programmes to reduce the culture of 'use and dispose'**

- **Campus is powered by solar panels**

File Description	Documents
Documents / information on the process and results of Impact Analysis	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/http://ignou.ac.in/userfiles/CIQA%20Report%20of%20Impact%20Analysis%202022-23%20(1).pdf
Relevant Reports/ Minutes approved by concerned Authorities	http://ignou.ac.in/userfiles/Clean%20and%20Green%20Campus%202022-2023.pdf
Any other relevant information	**Nil**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year. Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus within 100 - 200 words

IGNOU is committed to ensuring gender equity at its Headquarters, Regional Centres, and Learner Support Centres. The University has a dedicated School of Gender & Development Studies. To implement the University's policy against sexual harassment (http://ignou.ac.in/userfiles/ICASH.pdf), the following Internal Complaint Committees have been constituted:

- **Apex Committee Against Sexual Harassment (ACASH) (http://ignou.ac.in//userfiles/list%20of%20CASH%20Members-2022-25%20(1).pdf)**
- **IGNOU Committee Against Sexual Harassment (ICASH) (http://ignou.ac.in//userfiles/list%20of%20CASH%20Members-2022-25%20(1).pdf)**
- **Regional Services Division Committee Against Sexual Harassment (RSDCASH) (http://ignou.ac.in//userfiles/list%20of%20CASH%20Members-2022-25%20(1).pdf)**
- **Regional Centre CASH (RCCASH) at each Regional Centre (http://www.ignou.ac.in/userfiles/RC-RSD_cash.pdf).**

The University provides a Creche facility for its employees which caters to the needs of working women.

On the occasion of International Women's Day, the following events

were organized:

1. A poster competition on the topic of "Contribution of Women in Nation Building" in which children up to 16 years participated.
2. A slogan writing competition on the topic of "Gender Equality and sustainable tomorrow".
3. A Lecture on "Gender Issues" delivered by Ms. Delina Khongdup, Member, National Commission for Women.

An All Women Bike Rally was organized on 1st March 2023 in the IGNOU Campus. Many women faculty members and staff participated in the Rally under the supervision of professional Women Bikers.

File Description	Documents
Annual gender sensitization action plan	http://www.ignou.ac.in/userfiles/Gender%20Sensitization%20Action%20Plan%20for%20the%20year%202021-2022(1).pdf
Specific facilities provided for women in terms of: a. Safety and security at the work place b. Committees to address Prevention of Sexual Harassment c. Common Rooms d. Day care centre for children of the staff e. Any other relevant information	http://www.ignou.ac.in/userfiles/Gender%20equity%20and%20sensitization.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo-tagged Photographs	View File
Any other relevant information	View File
as per data template	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) A. Solid waste management B., Liquid waste management C. Biomedical waste management D. E-waste management E.Waste recycling system F. Hazardous chemicals and radioactive waste management

Within the University, there are several facilities created for solid, liquid, biomedical, and e-waste management. A team of South Delhi Municipal Corporation (SDMC) staff come daily for collection of the solid, liquid, and biomedical waste /garbage inside the Residential complex and IGNOU campus. The University has a thresher for disposing off old redundant materials regularly. E-waste is disposed of systematically by the Computer Division through a tendering process.

Awareness campaigns were organized to sensitize the residents and employees for waste segregation and disposal.

The Sewage Treatment Plants(STP) collects all the liquid and the recycled water is used for plantation.

The Administration Division issued notifications regarding the optimum use of paper and the prohibition of plastic usage at the School and Division levels.

The University enthusiastically participated in the Swachhta Pakhwada in October 2022. http://www.ignou.ac.in/userfiles/Swachhta%20Pakhwada%20Report%20IGNOU%202022.pdf

Regional Centres also organized various activities such as cleanliness drives, webinars, talks, and competitions for the learners and various stakeholders of the University.

The employees of the University at the Headquarters and Regional Centres took the Swacchta pledge to show their commitment towards cleanliness and hygiene.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	http://ignou.ac.in/ignou/aboutignou/division/ad/PLASTIC%20WASTE%20MANAGEMENT.pdf
Geo-tagged photographs of the facilities	http://www.ignou.ac.in/userfiles/Waste%20Management%20Photos%207_1_3.pdf
Any other relevant information	Nil

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore	A. All of the Above

well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo-tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**
as per data templates	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo-tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
as per data templates	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of any awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**
as per data tamplates	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	**No File Uploaded**
as per data templates	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The University organised various activities to promote inclusiveness in IGNOU functioning. The programmes were organised at the

Headquarters as well as atRegional Centres. Some of the prominent initiatives are listed below:

- The University celebrated International Women's Day and organised All Women Bike Rally on 01-03-2023.

- The Regional Centre, Trivandrum organised a Webinar on Awareness Generation on 3 Rs - Reduce, Reuse and Recycle on 27-10-2022. Similar programmes on waste management was also organised by different RCs.

- Regional Centre, Lucknow organised Slogan Competition on the topic Swachhata on 29-09-2022. The officials and staff also took Swatchhta Pledge on this occasion.

- The World Mental Health Day was celebrated by the School of Social Sciences on 10-10-2022 on the theme "Make mental health and well-being for all a global priority". A Slogan Competition on Mental Health for All was also organized.

- A Webinar on "Holistic approach to make India TB Free" was organised by Regional Centre, Bhubaneshwar on 22-11-2022. On this occasion, Dr Binod Kumar Behera from AIIMS Bhubaneshwar delivered a talk.

- The Constitution Day was celebrated by the School of Law on 25-12-2022. Hon'ble Information Commissioner Prof. Suresh Chandra delivered a talk.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/http://ignou.ac.in/userfiles/Inclusive%20Environment.pdf
Any other relevant information	Nil

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

At the IGNOU Headquarters and Regional Centres (RCs), various events, including Yoga camps, gender awareness initiatives, and NSS camps were regularly scheduled. Some of the activities organized by the University are as follows:

- **Cmdr Amit Rastogi and Sanjeev Majumdar of National Research Development Corporation (NRDC) delivered an expert talk on 'Awareness programme on Govt. schemes available for Creators of IPR' organized by the School of Law on 28-10-22.**
- **All the employees of the University took an 'Integrity Pledge' during Vigilance week.**
- **IGNOU Regional Centres organized 'Awareness Generation on 3Rs (Reduce, Reuse and Recycle)' both through virtual mode and face-to-face during October 2022.**
- **'Swachhta Pledge' was taken during "Swachhta Pakhwada" on September 30, 2022 by the employees.**
- **To commemorate Gandhi Jayanti, a special plantation drive was organized at IGNOU HQs.**
- **RCs organized a webinar to commemorate "Pradhan Mantri TB Mukt Bharat Abhiyan" in November 2022.**
- **RC Madurai celebrated World Differently Abled Day on December 03, 2022, by joining hands with Bethshan Special School, Madurai.**
- **73rd Amrit Mahotsav lecture on the topic "Dr B. R. Ambedkar and Modern India" was delivered by Shri Vijay Sampla, Hon'ble Chairman, National Commission for Scheduled Caste on December 06, 2022.**

File Description	Documents
Details of activities that inculcate values necessary to nurture Learners to become responsible citizens	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/http://www.ignou.ac.in/userfiles/Report%20on%20the%20Various%20Activities%20for%20Learners%20to%20become%20better%20Citizen%20(1).pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organized professional ethics programmes for students, teachers, administrators and other staff during the year Annual awareness programmes on Code of Conduct were organized during the year	**A. All of the Above**

File Description	Documents
Code of conduct and ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	[View File](#)
Any other relevant information	[View File](#)
as per data templates	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National and international commemorative days and events were celebrated by the Headquarters and Regional Centres which were webcast/telecast/broadcast on the University's channels and published in IGNOU's DigiNews. Programmes organized at the RCs are presented in the Report. The following activities were conducted from headquarters:

- **Independence Day and Republic Day were celebrated at the Headquarters and RCs.**
- **Swachhta Pledge, Swachhta Rally, cleaning of the premises/surroundings, plantation activity, and poster competition were organized on the occasion of Gandhi Jayanti.**
- **Foundation Day was celebrated on 19-11-2022.**
- **The International Day of Persons with Disabilities was celebrated on 12-12-2022.**
- **National Science Day was organized on 24-02-2023. An Ideathon was organized to showcase and recognise the ideas of IGNOU students/alumni.**
- **International Women's Day was celebrated from 01st to 16th March 2023 by organizing a poster competition, and slogan writing competition, A Lecture on "Gender Issues" was also arranged on this occasion. An All Women Bike Rally was organised on 1st March 2023 in the IGNOU Campus.**
- **International Yoga Day was celebrated on 21-6-2022 at the Headquarters and all RCs under the Theme "Har Aangan Yog".**
- **The Constitution Day was celebrated by the School of Law on 25th November 2022.**

File Description	Documents
Annual report of the celebrations and commemorative events during the year	chrome-extension://efaidnbmnnnibpcajpcglclef indmkaj/http://ignou.ac.in/userfiles/Celebra tion%20of%20National%20Festivals.pdf
Geo-tagged photographs of some of the events	chrome-extension://efaidnbmnnnibpcajpcglclef indmkaj/http://ignou.ac.in/userfiles/Celebra tion%20of%20National%20Festivals.pdf
Any other relevant information	Nil

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

1. Academic Counselling in regional languages

IGNOU is organizing Online counselling in 13 languages viz. Assamese, Bengali, English, Gujarati, Hindi, Kannada, Malayalam, Marathi, Odia, Punjabi, Tamil, Telugu and Urdu through its 20 Regional Centres using four channels of SWAYAM PRABHA and two GyanDarshan channels, to impart knowledge to the learners in their mother tongue in alignment with the objectives of NEP-2020. This practice makes the learners comprehend the subject in a better way and enrich their learning experience. The tteaching-learningprocess is made interactive through two-way communication (synchronous and asynchronous) wherein learners can post their queries through chatbox during the session or later which are being resolved by the counselors accordingly.

2. Promoting Research and innovation

The University is promoting research and innovation by encouraging the teachers and learners to take active part in such activities. The University has a practice of awarding best research papers and Best Student Innovation Award on its foundation day. The research is also being promoted by considering research activities and projects for award of Best School, Centre, Division etc. Similarly, IGNOU learners are encouraged to actively participate in IGNOU Idea Competition, Best Student Innovation Award, Facebook Live Sessions on Innovation, Entrepreneurship and Startups, Innovation Club@RCs and other competitions and challenges in the areas of ideas, innovation, hackathons, app development challenges, etc.This

motivates the teachers and learners to undertake research and innovation activities as part of normal activities.

File Description	Documents
Best practices as hosted on the Institutional website	http://ignou.ac.in/userfiles/Best%20Practice.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

IGNOU is contributing substantially to the Agniveer scheme of the Govt. of India and has launched three-Year skill-based Bachelor Degree Programmes customized specially to meet the needs and requirements of the Agniveers. The Scheme recognizes the Prior Learning of the Defence personnel and integrates the credits earned by them as part of their duty. A separate online portal has been created to facilitate admission of Agniveers (https://ignou-defence.samarth.edu.in/)

A Coordination Committee for Agniveer Scheme has been constituted to function within the realms of the MoUs signed with the Defence Forces read with the regulatory provisions/guidelines of the University and recommend appropriate nomenclature of the Programmes to be offered under the Scheme and suggest an Operational Framework covering various aspects of support services like admission, material despatch, academic counselling, assignment submission and evaluation, conduct of examination, etc. The Regional Services Division is the Nodal point for coordination between the University and Defence establishments as well as between various Schools and Divisions within the University for the effective coordination, operation and management of the Scheme.

File Description	Documents
Appropriate webpage in the Institutional website	http://ignou.ac.in/userfiles/IGNOU-Agniveer_Information_Brochure-2023.pdf
Any other relevant information	https://ignou-defence.samarth.edu.in/